

AGENDA CITY COMMISSION MEETING COMMISSION CHAMBERS, CITY HALL MONDAY, JULY 11, 2016 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

- 2. PROCLAMATIONS: None
- 3. MAYOR'S AWARD
- 4. PRESENTATIONS:
 - A. Lake County Transit Presentation by Tomika Monterville

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held June 27, 2016

B. PURCHASING ITEMS:

1. Change Order No. 3 with Barracuda Building Corporation on the Seminole Avenue storm water improvement project for an amount of \$2,209.00.

C. RESOLUTIONS:

- 1. Resolution of the City Commission of the City of Leesburg, Florida, accepting a utility easement from the City of Mount Dora pertaining to land located in Mount Dora, Florida; and providing an effective date.
- 2. Resolution of the City Commission of the City of Leesburg, Florida approving staff to move forward with negotiating the sale of 30 acres on the 470 property; and providing an effective date.

- 3. Resolution of the City Commission of the City of Leesburg, Florida approving assignment of operation of the Navigator Cafe by Beacon College to Sodexo USA, Inc.; and providing an effective date.
- 4. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Leesburg Police Department to allocate forfeiture funds for the "Kicks for Guns" Program; and providing an effective date.
- 5. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Police Department to purchase electronic traffic safety equipment; and providing an effective date.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW) AVAILABLE

- A. Second reading of an Ordinance correcting a scrivener's error for the minimum house size on Ordinance No. 15-44, Ranches of Orlando.
- B. First reading of an Ordinance amending Section 25-292(16) "Outdoor Storage and Display Outside the Industrial Zoning District".
- C. Resolution of the City of Leesburg, Florida authorizing the Mayor and City Clerk to form the Plan Committee to Monitor Operation of the City's 457(b) Plan and 401(a) Plan.

7. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

- A. Miscellaneous Accounts Receivable Customers with City Attorney
- B. Expected Write-offs as of April 2016
- C. Report of Receipts and Disbursements by Fund April 2016
- D. City Manager Contingency Fund
- 8. CITY ATTORNEY ITEMS:
- 9. CITY MANAGER ITEMS:

10. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

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11. ROLL CALL:

12. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.



"Transit in Your Town" LakeXpress Transit Service Overview

Presented to the City of Leesburg
July 11, 2016

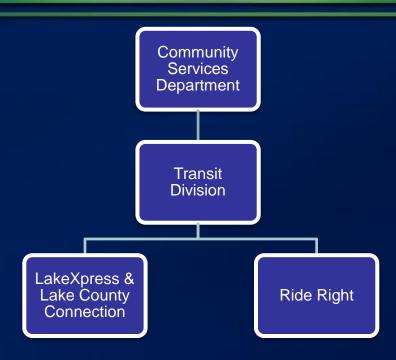
Presentation Overview



- Lake County Public Transit Division
- LakeXpress Fixed-Route and Lake County Connection Services
- Leesburg Transit Service, Stops & Development
- Technology, Planning & Partnerships
- Next Steps

Community Services Department Organizational Chart





LakeXpress Fixed-Route Service Quick Facts



- Seven Fixed-Routes serving the following areas:
 - Route 1A The Villages, Lady Lake, Fruitland Park, Leesburg,
 - Route 1 Leesburg, Tavares and Eustis
 - Route 2 Leesburg
 - Route 3 Eustis and Mount Dora
 - Route 4 Altoona, Umatilla, Eustis, Mt. Dora, and Zellwood & LYNX (Every 2 Hours)
 - Route 50 West Mascotte, Groveland and Clermont
 - Route 50 East Clermont and Winter Garden Regional Shopping Center
- Annual Fixed-Route Ridership: 307,566
- Leesburg Ridership: 80,464
- Operates Monday Friday: 6:00a.m. 8:00p.m.; Fare: \$1.00
- Seniors, Veterans, Disabled ride for \$.50 and Students ride FREE!

Lake County Connection (Paratransit) Service Quick Facts



- Lake County Connection County-wide paratransit (Door-to-Door) service is primarily intended for mobility-impaired, mentally-impaired and senior citizens who meet ADA and/or Transportation Disadvantaged eligibility requirements
- > Operates Monday Friday: 6:00a.m. 7:00p.m.
- Annual Ridership: 44,147 trips in FY 14/15 (July June)

LakeXpress Activity Centers



- City
 Government
- > Library
- > Shopping
- > Recreation
- > Hospital



Elements of a Transit Stop



- Accessible area
- Identifiable signage
- > Bench
- > Shelter
- Trash receptacle
- Service Information
- Bicycle racks





Transit Stops and Shelters





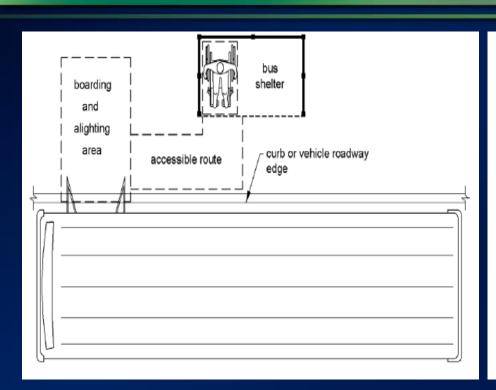


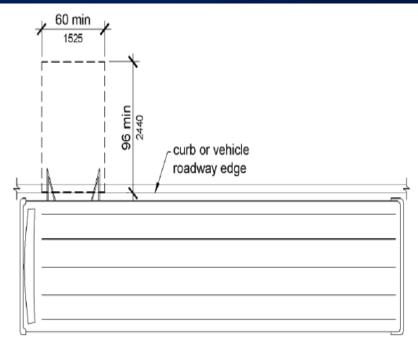
108 Transit Stops in Leesburg

- 5 Transit Shelters in Leesburg
- Future bus stop sign re-installations on Main Street

ADA at Transit Facilities

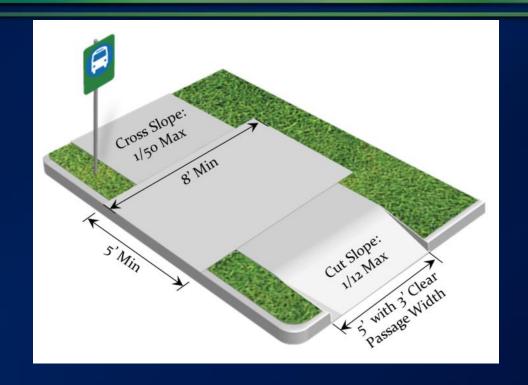






ADA at Transit Facilities





Transit Stops and Shelters









- Library Bus Stop Location
 - > Accessible path
 - ➤ Sidewalk slope
 - > Curb cuts

Bus Stop and Transit Station Types

The following table provides a hierarchy of the ADA-compliant transit station/stop types and range of approximate costs associated with the construction of these new facilities.

BASIC BUS STOP

Elements:

Bus Stop Sign Paved Boarding Area Information/Schedule Sidewalk Connection Street Lighting

Approximate cost: \$3,000 - \$10,000

Mode:

Bus

Typical Ridership:

Less than 40 daily passenger boardings

SHELTERED BUS STOP

Elements:

Bus Stop Sign
Paved Boarding Area
Information/Schedule
Sidewalk Connection
Small Shelter/Seating
Trash Receptacle
Bus Bay or Curb Extension
Lighting & Real-Time Display

Approximate cost: \$10,000 - \$30,000

Mode:

Bus, Bus Rapid Transit (BRT)

Typical Ridership:

40 to 100+ daily passenger boardings

TRANSIT STATION STOP

Real-Time Display

Branding Elements

Off-board fare payment

Bicycle Racks/Parking

Newspaper vending machines

Distinctive Design

Elements:

Station Signage
Raised Platform/Level Boarding
Information/Schedule/System Map
Pedestrian Facilities
Lighting
Large Shelter/Seating
Trash Receptacle[s]

Approximate cost:

\$450,000 - \$2.5 million

Mode:

Bus, BRT, Streetcar, Light Rail Transit (LRT)

Typical Ridership:

250 to 1000+ daily passenger boardings

Example:

Walter Reed Super Stop

BUS TRANSIT CENTER

Elements:

Information/Schedule/System Map Lighting & Security Trash Receptacle(s) Off-Street Bus Bays Real-Time Display Branding Elements Distinctive Design Off-board fare payment

Off-board fare payment Exam; Enclosed Waiting Areas/Restrooms Shirting Park-and-Ride Lot/Garage Bicycle Access/Parking

Kiss-&-Ride/Taxi Facilities Enhanced Passenger Amenities Information/Commuter Center

ER

Approximate cost: \$5 million - \$50 million

Mode:

Bus, BRT

Typical Ridership:

1000+ daily passenger boardings

Example:

Shirtington Station







ART D





DEPARTMENT OF ENVIRONMENTAL SERVICES

Transit Stops and Shelters









- City Hall Bus Stop Location
 - Pedestrian path
 - Planter boxes
 - Light post

Development Tips for Transit Stops







- Consider Land Uses (Pedestrian Safety)
- Infrastructure Longevity (Concrete Pads)

Transit Stops and Shelters









- 12th Street Bus Stop Location
 - Pedestrian path
 - Planter boxes
 - Crosswalk signal post

Design Guidelines for Transit Stop Spacing



Density Characteristics	Examples	Spacing Dimensions	
Major Activity Centers	Hospitals, schools, shopping districts, malls, entertainment facilities, sports venues	Approximately every ¼ mile unless in the Central Business District	
HIGH Density Areas (4,000+ persons per square mile)	Apartment communities, senior housing, offices, commercial properties,	Approximately every ¼ mile unless in the Central Business District	
MEDIUM Density Areas (2,000-4,000 persons per square mile)	Residential developments, suburban office and retail districts	Every 1/4-1/2 mile	
LOW or RURAL Areas (Less than 2,000 persons per square mile)	Groveland	Every 1/2-3/4 mile	

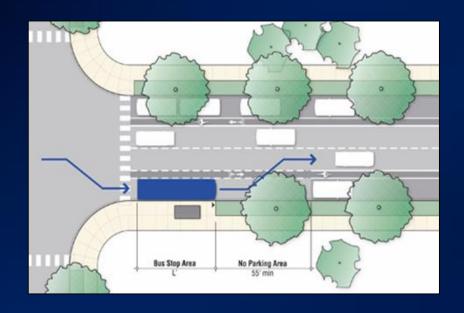
Acceleration and Deceleration Dimensions



Through Speed (mph)	Acceleration Lane Length (feet)	Deceleration Lane Length (feet)	Entrance and Exit Taper Length (feet)
35	250	184	170
40	400	265	190
45	700	360	210
50	975	470	230
55	1,400	595	250
60	1,900	735	270

Far-Side Stop



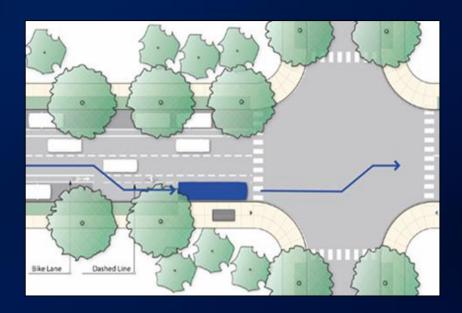


- Eliminate right-turn lane impacts
- Minimizes sight distance problems on intersection approaches
- Shorter deceleration distances for buses
- Recommended where there are high volumes of turns
- Good for Transit Signal Priority (TSP)
- May obscure sight distance for cross traffic to the right of the bus

Near-Side Stops

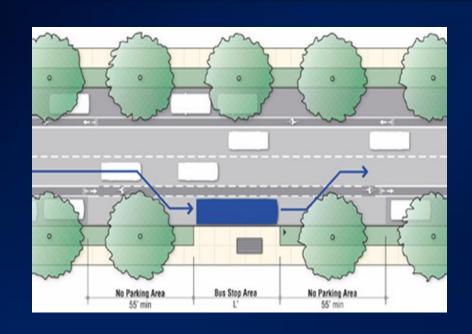


- Allows passengers to access buses closest to crosswalks
- Allows passengers to board and alight while the bus is at a red light
- Provides driver opportunity to look for oncoming traffic
- Increases conflicts with right-turning vehicles
- May increase rear-end accidents



Mid-Block Stop





- Encourages unsafe pedestrian crossings
- Used when there are major traffic generators
- When intervals between intersections exceeds stop spacing standards
- Commonly conflict with curb cuts and driveways
- May increase accidents if adjacent to parking or driveways

Transit Technology



RouteShout Traveler Application

- Free, real-time, fixed-route travel information app available Fall 2016
- Smart-phone and computer device application.
- Provides service alerts, detours, special messages for passengers at bus stops and for trip planning.



Planning



Bus Stop Design & Siting Guidelines

- Inform transit infrastructure needs during development review process;
- Geo-code and number all existing bus stops (GTFS file upload to Google® Transit); and
- · Leverage limited capital resources.

Transit & Economic Development

- Transit "Walk-abouts" with municipalities;
- Transit Industry Roundtable with MPO; and
- Neighborhood Profiles showing transit



Transit & Development



- Development/Design Review for Transit Access
 - Healthcare facilities
 - Dialysis Centers
 - Nursing Homes
- City Zoning & Permitting Process to Support Transit Accessibility
 - Design Review Committee
 - Transportation Demand Management (TDM), Ordinances, etc.
 - Livability and Walk Scores



Transit & Development



- Adequate Public Facilities (APF)
 - ADA Vehicle Access/Egress
 - ADA Vehicle Parking
 - APF Based on Number of Dialysis Chairs in Service
- Transportation Demand Management (TDM)Examples
 - Pasadena, California
 - Boulder, Colorado
 - Eugene, Oregon
 - Madison, Wisconsin



Image courtesy of bcta.com



Image courtesy of johnstoncitytransit.org

Partnerships



- Local Municipalities & Florida Department of Transportation (FDOT)
 - "Transit in Your Town" Presentations to FDOT and local municipalities on current transit services, plans, facilities and ridership
- Lake-Sumter MPO & reThink
 - Employment and Transit connections analysis
 - Connecting commuters with ridesharing, carpools and transit training
- Tavares Middle School
 - Travel Training for Special Needs Students
- Library Services
 - Future combined Library Card Registration during the Annual "Stuff the Bus"
 Campaign and Mobile Library Registration with LakeXpress buses

Next Steps



- Continued installation of ADA-accessible transit stops and shelters
- RouteShout real-time bus information travel app Fall 2016
- Working with the County and municipalities to incorporate transit in the development review process

Contact Information



Lake County Transit Staff

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Sandy Miller, Office Associate

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Tomika Monterville, Manager

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Questions?



Comments, Suggestions and Questions



LAKE COUNTY FLORIDA

MINUTES OF THE CITY COMMISSION MEETING MONDAY, JUNE 27, 2016

The City of Leesburg Commission held a regular meeting Monday, June 27, 2016, in the Commission Chambers at City Hall. Mayor Pro-Tem Bone called the meeting to order at 5:33 p.m. with the following members present:

Commissioner John Christian Commissioner Elise Dennison Commissioner Dan Robuck Mayor Pro-Tem Bob Bone

Mayor Jay Hurley and City Manager Al Minner were absent. Also present were Deputy City Manager (DCM) Mike Rankin, City Clerk (CC) J. Andi Purvis, City Attorney (CA) Fred Morrison, the news media, and others.

Commissioner Christian gave the invocation followed by the Pledge of Allegiance to the Flag of the United States of America at the Carver Heights / Montclair Area Community Redevelopment Agency meeting immediately prior to this meeting.

HEARD PROCLAMATION PROCLAIMING THE MUNICIPAL ELECTION OF THE CITY OF LEESBURG

Mayor Pro-Tem Bone read the Proclamation in its entirety proclaiming the Municipal Election of the City of Leesburg and gave qualifying dates for District 1, Seat 1 and District 3, Seat 3, starting August 1 at Noon through August 5 at 4:00 p.m.

PRESENTATIONS: None

CONSENT AGENDA:

Item pulled for discussion:

5.B.1 = Request from the Information Technology department for the purchase of a new Storage Area Network (SAN) solution for the City's network infrastructure; and 5.C.2 = Inter-local Agreement between Lake County Government and the City of Leesburg for the formation of the HOME Investment Partnership Program

Commissioner Christian moved to adopt the Consent Agenda except for 5.B.1 and 5.C.2 and Commissioner Dennison seconded the motion.

The roll call vote was:

Commissioner Robuck Yes
Commissioner Christian Yes
Commissioner Dennison Yes
Mayor Pro-Tem Bone Yes

Five yeas, no nays, the Commission adopted the Consent Agenda, as follows:

CITY COMMISSION MEETING MINUTES:

Regular meeting held February 22, 2016

RESOLUTION 9817

Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Amendment No. 2 with Amec Environment & Infrastructure, Inc. changing the name of the firm to Amec Foster Wheeler Environment & Infrastructure, Inc.; and providing an effective date.

RESOLUTION 9818

Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute Task Order No. 2 with Amec Foster Wheeler Environment & Infrastructure, Inc. for professional services to perform a utility infrastructure assessment in the Stock subdivision area of the City; and providing an effective date.

RESOLUTION 9819

Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Professional Services Agreement with Avcon, Inc. to prepare an Airport Master Plan Update for the Leesburg International Airport for an amount not to exceed \$390,718.00; and providing an effective date.

RESOLUTION 9820

Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Partnership Agreement between Lake County Government and the City of Leesburg for Community Development Block funds for the Neighborhood Resource Center; and providing an effective date.

APPROVED

Request by Recreation Department for Commission approval to plan and facilitate a "Bounce-A-Palooza" back to school event at Venetian Gardens.

APPROVED REQUEST OF INFORMATION TECHNOLOGY DEPARTMENT FOR THE PURCHASE OF A NEW STORAGE AREA NETWORK (SAN) SOLUTION ____

Commissioner Robuck introduced the purchasing item to be read by title only. CC Purvis read as follows:

PURCHASE REQUEST FROM THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE PURCHASE OF A NEW STORAGE AREA NETWORK (SAN) SOLUTION FOR THE CITY'S NETWORK INFRASTRUCTURE AND AWARD OF SOLICITATION 160044 TO HIGH PERFORMANCE TECHNOLOGIES, INC.

Commissioner Dennison moved for approval and Commissioner Robuck seconded the motion.

Mayor Pro-Tem Bone requested comments from the Commission and the audience.

Commissioner Robuck stated this shows the contractor as High Performance Technologies, but lists them as the second ranked vendor and was curious why.

Purchasing Manager (PM) Mike Thornton stated they came out as the second ranked vendor after evaluating the proposals submitted. Then each of the top three companies were invited in for an actual face to face interview and presentation. Following those, they were ranked number one.

Commissioner Robuck asked if this is the company staff wants to use.

Information Technology Director (ITD) Tino Anthony replied yes.

The roll call vote was:

Commissioner Christian Yes
Commissioner Dennison Yes
Commissioner Robuck Yes
Mayor Pro-Tem Bone Yes

Four yeas, no nays, the Commission adopted the resolution.

DENIED RESOLUTION 9821 AN INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY GOVERNMENT AND THE CITY OF LEESBURG FOR THE FORMATION OF THE HOME INVESTMENT PARTNERSHIP PROGRAM ____

Commissioner Robuck introduced the resolution to be read by title only. CC Purvis read the resolution by title only, as follows:

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY GOVERNMENT AND THE CITY OF LEESBURG FOR THE FORMATION OF THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) TO ADDRESS AFFORDABLE HOUSING WITHIN OUR COMMUNITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Dennison moved to adopt the resolution and Commissioner Christian seconded the motion.

Mayor Pro-Tem Bone requested comments from the Commission and the audience.

Commissioner Robuck asked since this is a partnership with the county, when they go to spend the funds will the city be voting on it or will it just happen.

Housing and Redevelopment Manager (HRM) Ken Thomas stated the county will look at their consolidated plan which is information provided by our city, as to what needs our city has as it relates to affordable housing, single family development, and multi-family development.

Commissioner Robuck stated so we will not be voting on individual projects and HRM Thomas replied no.

Commissioner Robuck stated that concerns him. He wants more affordable housing in Leesburg, but wants it to be owner occupied. This would appear that the county could decide they want to use it to subsidize more rental apartments, which he is not wild about at least certainly not without seeing the project and being able to discuss it. He asked what safe guards would there be.

HRM Thomas stated the city's number one priority is first time homebuyers to be able purchase homes and not multifamily. Our information, our requests to the county would be to put money into the budget for us to create a first time homebuyer program, or at least providing down payment assistance for individuals to purchase a home as opposed to multifamily projects.

Commissioner Christian asked if we can put language in the agreement that if it is for multifamily development that it comes back to us for approval.

HRM Thomas stated the would have to check with the county because they are creating a consolidated plan of housing needs for the entire county. There are three cities, Leesburg, Eustis, and Groveland who will have agreements and we are going to try to share in this half a million dollars. If any money is coming to Leesburg, it may be somewhere in the neighborhood of just over \$100,000 or so with funds also going to the other two cities and the county will keep a portion for administrative uses.

Commissioner Christian stated for a single family home, it is probably about 10 to 15 thousand dollars for down payment assistance and does not see the \$100,000 going far; probably talking 10 to 12 homes.

HRM Thomas stated correct, it is going to be very limited in the funding. He stated to address concerns, part of the agreement, is to state that our first attempt for any funding in the City of Leesburg will go towards single family home development. He has been very comfortable working with the county, and they have been very amenable to our needs, so does not see this as an issue.

Commissioner Dennison asked how does this compare to the past programs the city has had with the county for affordable housing.

HRM Thomas stated this is new money, generated because of the needs of the City of Leesburg. We have sort of been the front runners trying to go after money to help with our infield housing development.

Commissioner Dennison stated if the money is there and the county has the decision making, not Leesburg, then we lose home rule on this.

HRM Thomas stated the county is not providing support to some need that the city does not want; they are going to utilize funding based on what the city needs or wants. He does not foresee this being an issue.

Commissioner Dennison said she agrees with Commissioner Robuck, that the language has to be in the contract; it cannot be assumptions.

HRM Thomas stated he does not foresee it being an issue if we try to change the language.

CA Morrison stated that would be up to the county as they are trying to fit within federal guidelines, so they would need to provide input on what that addition to the contract would do to their goals. He read an article since having looked at this agreement where the county had committed certain affordable housing funds at their disposal to assistance for payment of impact fees for Habitat and others. He asked HRM Thomas if that is coming out of this pot also, or is it separate.

HRM Thomas replied this money is coming out of the SHIP funding.

CA Morrison stated he did not really see anything in here that says Leesburg gets a particular percentage or a particular amount. They could decide that Groveland has this bang up project and they want to put half a million dollars down there; so you do not have much control over where this money goes.

Commissioner Robuck stated on the flip side, he would be more concerned that they take the half million dollars and do a project he does not want in Leesburg. This says effective October 1, so there is time and he would rather table it and find out whether we can add restrictions that the money in Leesburg goes towards down payment assistance for first time homebuyers.

HRM Thomas believes they are working under some tight time frames which is why it is here tonight. He understands the commissions concerns but if we could go ahead and move forward with approval today, he and the City Attorney will get with the County Attorney on the possibility of changing some of the language. Then come back with maybe a memorandum of agreement or some other agreement by the county.

Commissioner Dennison stated that sounds like do not read it, just pass it and then we will worry about it.

CA Morrison stated that would not be his preference. If the Commission's desire is to have the agreement reflect its view point, then it needs to reflect that view point and not rely on what might happen afterwards. It is quite possible that the county would say you cannot do that because our federal funding agency will not accept that limitation and he could foresee that happening because of what he has read about some of the federal guidelines. So, if the Commission passed it today, ultimately you could be stuck with what you pass.

Commissioner Christian stated he has met with Cheryl Howell, from the county who heads the program, and he does not think they would force a multifamily project on the City of Leesburg. He does not want to create an atmosphere with the county where we say you have \$500,000 but we really do not want your money unless we are going to call the shots on what you do, because in the housing world, when most people say affordable or safe housing, they are looking for people who may not be able to walk in a bank and put 10% down to provide for a safe place to live. We just passed an item for \$300,000 plus dollars from the same agency for our neighborhood center so he does not think that this relationship should be spoiled or looked upon in a negative way. He thinks the

county is doing a good partnership with the city and he also thinks Ken has developed a great relationship with Cheryl Howell and Dottie Keedy. He does would not want to vote to do anything tonight to make them think we do not want their money.

Mayor Pro-Tem Bone said he kind of concurs and Ken is doing a good job working on putting this all together.

Commissioner Robuck asked if the city can apply directly for these funds.

HRM Thomas stated no, neither the city nor the county by themselves is entitled, which is why the county is buying into the HOME funding and paying the \$147,000. To be entitled, you have to have a population of at least 50,000 or more.

Mayor Pro-Tem Bone stated if this was to go towards a multifamily project, we would potentially have some input if it was something that required planning and zoning board approval, or City Commission approval for rezoning.

The roll call vote was:

Commissioner Dennison
Commissioner Robuck
Commissioner Christian
Mayor Pro-Tem Bone

No
Yes

Two yeas, two nays, the Commission denied the resolution.

Commissioner Dennison explained for the audience that this item did not pass. Mayor Pro–Tem Bone asked for any further discussion.

Commissioner Christian stated hopefully staff can speak with the county and see if they can put something in the agreement as to single family. Commissioner Robuck stated he is still open to that.

Mayor Pro-Tem Bone asked if there is some discussion we can have tonight that staff can take back to the county and say if you make this change we will approve it with that change.

DCM Rankin stated if he is hearing the Commission correctly, it sounds like you are directing staff to research to see what options we can weigh in. He stated he and Ken will make a trip over to the county and see what they can bring back to this body.

FIRST READING OF AN ORDINANCE CORRECTING A SCRIVENER'S ERROR FOR THE MINIMUM HOUSE SIZE ON ORDINANCE NO. 15-44, RANCHES OF ORLANDO

Commissioner Christian introduced the ordinance to be read by title only. CC Purvis read the ordinance by title only, as follows:

AN ORDINANCE OF THE CITY OF LEESBURG, FLORIDA AMENDING EXHIBIT A OF ORDINANCE NO. 15-44, WHICH

ESTABLISHED PLANNED DEVELOPMENT CONDITIONS FOR THE REZONING OF THE RANCHES OF ORLANDO LLC PROPERTY, IN ORDER TO CORRECT A SCRIVENER'S ERROR IN THE OMISSION OF REVISIONS DISCUSSED AND AGREED UPON AT THE TIME OF ADOPTION; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro-Tem Bone requested comments from the Commission and the audience. There were none.

Mayor Pro-Tem Bone stated this item will carry over to the next meeting.

INFORMATIONAL REPORTS: None

CITY ATTORNEY ITEMS: None

DEPUTY CITY MANAGER ITEMS:

DCM Rankin stated CM Minner is doing well and is with his family. He asked everyone to please remember our City Manager and his family in our thoughts and prayers.

PUBLIC COMMENTS: None

ROLL CALL:

Commissioner Dennison had nothing this evening.

Commissioner Robuck commended Recreation staff and everyone who did the night at ski beach, stating it went really well. The weather did not cooperate entirely, but we did get two hours before the rains came. Public Works did a great job cleaning up the beach and just seeing everyone down there, it is great to use that part of the city and hopefully we will have many more events down there. On the code enforcement side, we asked for an update on the emergency meeting held June 2nd, as just reading the items wrong with this place was shocking; a lot of health and safety issues. The correction date to have all these items addressed was June 21st, and he would like an update on whether they were Mayor Pro-Tem Bone asked the address and Commissioner addressed or not. Christian replied 815 Washington Street. Commissioner Robuck stated he understands there were units with raw sewage and he is sure they did not get all these recommendations completed, because he does not think it was probably physically possible to do them without demolition the structure. DCM Rankin stated it was a three-hour meeting. Police Captain Max Parker stated no, everything at this time has not been completed and as of today there is a \$4,500 fine; there is still a lot more work to do. Commissioner Robuck stated he certainly does not want to see the city be too lenient on those fines, because to let a building get in this shape, with people living in it; it is not an oversight, it is deliberate at that point. He will just throw this out again, reading the meeting prior report, he still thinks our code enforcement magistrate is being too light on people. If someone shows up, we always significantly seem to increase the amount of time they have to comply and reduce the fines just because they show up. If

they do not show up, then we follow staff's recommendations. He is sure this will be discussed more during the budget process, but he thinks we need to reconsider the enforcement magistrate process. Commissioner Robuck wished everyone a happy and safe 4th of July.

Commissioner Christian stated his issue with 815 Washington Street, is that this not the first time raw sewage was running in people's houses and unfortunately we allow poor people to deal with this type of thing. In a typical environment if raw sewage comes in the house, you vacate it, you do not stay there and this is about the fourth time since he has been on the Commission, whether it be different owners or not, but he thinks when we talk about affordable housing, safe housing, this is what irritates him, that we, as a city, have an opportunity to do something to provide safe housing for to responsible owners and we do not. We allow code enforcement to go out and their hands are tied unless you evict and tell 20 families go out and find somewhere you can afford for \$450 in Leesburg near your family; we do not have those opportunities. These are real life situations where people are going to get sick and possibly die because we allowed them to live in raw sewage. The owner said he is moving one out to another apartment, but if you have 15 to 20 people living in raw sewage with children, then he does not think we are a responsible Commission to sit here and let this happen time and time again. The owner needs to be responsible and we need to have more of an emergency need. The CDC was able to reduce rent when the apartment building by Venetian Gardens was torn down to let people live in an apartment because there was nowhere else in Leesburg they could go to afford an apartment. We make these decisions and we really need to understand what is in our community and what is happening. The city does have multiple properties that are older, that are safety hazards and it may be that until somebody maybe dies before we actually get up and say we are not going to tolerate allowing people to live in these deplorable conditions. He thinks when we get these opportunities we do not need to put on a band aid, because probably in two years the property will be right back to where it is today, but we really need to check ourselves when we have the opportunity to provide affordable, safe and decent housing in our city that we do it. Mayor Pro Tem **Bone** asked if this property, as it is right now, could be condemned; why not condemn it if is that serious of a health issue. Captain Parker stated there were two apartments with sewage and staff had the management team to move them somewhere else until it was taken care of. Our officers are restricted as to how they can enter a property; we have to go through the Magistrate for certain steps to make sure we get permission to go inside. Commissioner Christian asked if we check the reference on the previous sewage leakage because he knows our staff has been out, he has called staff a couple times out there in the middle of the night with raw sewage in those units. Captain Parker stated he would have to check on that. Mayor Pro-Tem Bone asked if a special meeting with the magistrate is called to get that permission. Captain Parker stated yes, the magistrate can give them approval to go inside. Mayor Pro-Tem Bone thinks the way this property is being described, it sounds as if it is at the level of condemning. Commissioner Christian stated every three or four years the raw sewage backs up into these units and of course, you are dealing with population that is not going to call; they are not here tonight. They came to code enforcement and gave testimony, but if it was in any other neighborhood, you would have 40 people here asking us what are you guys doing about this, but you do not see these residents here because they are voiceless. Mayor Pro-Tem **Bone** asked if the code enforcement hearing officer has the authority to condemn or does it have to go through a construction or building board. DCM Rankin stated he can direct the building official to enter the dwelling under the code enforcement. Mayor Pro-Tem Bone asked who actually issues the order to say this property is condemned and DCM Rankin replied the building official. CA Morrison stated the building official would issue that order for structural deficiencies; the code enforcement officers would probably handle that for violation of the property maintenance code which is what this sounds like. He has been through this at another location with one of the code enforcement officers pretty extensively in the last two weeks and they researched that and found the code enforcement officers have that authority, but they have to document the violation which gets back to getting inside which requires either a warrant from the county judge or authorization from the magistrate in an on-going case. Commissioner Christian stated he would like it if staff could go in to make sure those units are safe, make sure the owners who purchase property in our neighborhoods are putting their money back into those properties to make them safe. Just like Commissioner Robuck does not want multifamily, Commissioner Christian stated he does not want slum lords in our city. He would prefer the fire chief go in and make sure people are living in safe conditions.

Mayor Pro-Tem Bone stated this is not as serious as those issues, but he noticed there is another yellow building that popped up on US Highway 441; the old Jessie Black. He is not sure where staff is with that ordinance. CA Morrison stated Jessie Black is in unincorporated Lake County. DCM Rankin agreed and stated staff checked on that one. Mayor Pro-Tem Bone reminded everyone that this Friday, July 1, at 10:00 a.m. is the ribbon cutting ceremony for Kids Korner. He stated every time his family drives pass there, his kids want to know if they can go play; they are just biting at the bit to get there.

ADJOURN:

Commissioner Christian moved to	adjourn the meeting. The meeting adjourned at 6:07
p.m.	
	Mayor
ATTEST:	
J. Andi Purvis	
City Clerk & Recorder	



AGENDA MEMORANDUM

Item No: 5.B.1.

Meeting Date: July 11, 2016

From: Mike Thornton, Purchasing Manager for

DC Maudlin, Public Works Director

Subject: Approval of Change Order No. 3

Staff Recommendation:

Staff recommends approval of Change Order No. 3 for an amount of \$2,209.00 to Barracuda Building Corporation.

Analysis:

The City contracted with Barracuda to provide construction services to rehabilitate Seminole Avenue. The work generally included storm water improvements, relocation of a water line and paving.

During the course of the project additional work and unknown conditions were encountered. Change orders 1 and 2 were already approved by staff for additional paving (\$2,115.00) and additional 18-inch RCP pipe (\$412.00) respectively. Change order number 3 causes the cumulative total of the change orders to exceed 5% of the original contract amount \$51,400.00. There for requiring commission approval. Change order 3 is to tie-in a 2-inch water line into a 6-inch water main and adding 60 feet of 2" water line.

Options:

- 1. Approve change order 3 to Barracuda Building Corporation; or
- 2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

Funds are available to cover the additional expense on the project. The total cost of the project will now be \$53,136.00.

Submission Date and Time: 7/11/2016 9:27 AM____

Department: Public Works Property by Mile Theoryton	Reviewed by: Dept. Head	Account No. <u>014-7099-537.63-10</u>
Prepared by: Mike Thornton Attachments: Yes_ NoX_ Advertised: Not RequiredX_	Finance Dept	Project No140002
Dates:	Deputy C.M.	WF NoWF0934051 / 002
Attorney Review : Yes No	Submitted by: City Manager	Req No48400
Revised 6/10/04		Budget
		Available



AGENDA MEMORANDUM

Item No: 5.C.1.

Meeting Date: July 11, 2016

From: Jim Lemberg – Manager, Communications Utility

Subject: Resolution accepting a utility easement from the City of Mount Dora.

Staff Recommendation:

Staff recommends approval of a resolution accepting a utility easement from the City of Mount Dora.

Analysis:

The City of Mount Dora is granting a utility easement to the City of Leesburg for the purpose of construction, installation, repair, maintenance, replacement and improvement of underground fiber optic cable and associated infrastructure. The City's Communications Utility will place underground fiber optic cable in the vicinity of one of the City of Mount Dora's fire stations to replace a cable that had previously been attached to utility poles. The previously existing aerial cable was damaged by rodents. Although aerial infrastructure is usually less costly to deploy than underground infrastructure, the opposite is true in this case; placing a new underground cable will be less costly than removing and re-installing aerial cable.

Options:

- 1. Approve the resolution, or
- 2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

Accepting the easement will have no fiscal impact.

Submission Date and Time: 7/11/2016 9:27 AM____

Department: IT/Communications Prepared by: J. Lemberg	Reviewed by: Dept. Head	Account Non/a
Attachments: Yes_X_ No Advertised:Not Required _X	Finance Dept	Project Non/a
Dates:n/a Attorney Review : Yes_X_ No	Deputy C.M Submitted by:	WF No
Automor Review . 163_X_ 140	City Manager	Budgetn/a
Revised 6/10/04		Availablen/a

RESOL	UTION	NO.		

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA ACCEPTING A UTILITY EASEMENT FROM THE CITY OF MOUNT DORA PERTAINING TO LAND LOCATED IN MOUNT DORA, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the City of Leesburg, Florida, does hereby accept from the City of Mount Dora a utility easement dated June 7, 2016, and recorded in Official Records Book 4794, Pages 1363-1366, Public Records of Lake County, Florida, conveying certain real property located in Section 23, Township 19 South, Range 26 East, Lake County, Florida, and more particularly described in said utility easement, to the City of Leesburg.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the eleventh day of July 2016.

	Mayor	
ATTEST:		
City Clerk		

INSTRUMENT #2016062648 OR BK 4794 PG 1363 - 1366 (4 PGS) DATE: 6/16/2016 2:54:36 PM **NEIL KELLY, CLERK OF THE CIRCUIT COURT** LAKE COUNTY RECORDING FEES \$35.50 DEED DOC \$0.70

This Instrument Prepared By: Lonnie N. Groot, Esquire Stenstrom, McIntosh, Colbert, & Whigham, P.A. 1001 Heathrow Park Lane, Suite 4001 Lake Mary, Florida 32746 Tax Parcel Identification Number: 23-19-26-000300009300

CITY OF MOUNT DORA TO CITY OF LEESBURG UTILITY EASEMENT

THIS UTILITY EASEMENT is made and entered into this 14th day of , 2016, by and between the CITY OF MOUNT DORA, a municipality of the State of Florida, whose address is 510 North Baker Street, Mount Dora, Florida 32757, hereinafter referred to as the "GRANTOR", and the CITY OF LEESBURG, a municipality of the State of Florida, whose address is Post Office Box 490630, Leesburg, Florida 34749-063, hereinafter referred to as the "GRANTEE".

Witnesseth:

FOR AND IN CONSIDERATION OF the sum of ONE AND NO/100 DOLLAR (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the GRANTOR does hereby grant and convey to the GRANTEE, a non-exclusive easement for utility purposes, with authority to enter upon, excavate, construct and maintain, for the purpose of construction, installation, repair, maintenance, replacement and improvement of underground fiber optics and telecommunications cables and reasonably related equipment under and through the following-described lands situate in the County of Lake, State of Florida, to-wit: 1

A 5.00 FEET WIDE UTILITY EASEMENT LYING 2.50' PERPENDICULAR & PARALLEL TO THE FOLLOWING DESCRIBED CENTERLINE .:

COMMENCE AT THE INTERSECTION OF THE WEST LINE OF THE EAST 660.00 FEET OF GOVERNMENT LOT 3 AND THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 19 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA; THENCE RUN S. 89'54'00" W., ALONG SAID SOUTH LINE 478.15 FEET; THENCE RUN N. 00'34'41" W., 182,20 FEET; THENCE RUN S. 89"54'00" W., 110.20 FEET; THENCE RUN N. 00'06'00" W., 2.50 FEET TO THE POINT OF BEGINNING: THENCE RUN N. 87'01'06" E., 118.70 FEET; THENCE RUN S. 79'41'48" E., 110.08 FEET; THENCE RUN S. 24'35'45" E., 20.25 FEET TO THE POINT OF TERMINUS OF SAID CENTERLINE.

As shown in Exhibit 'A' (Sketch and Description).

TO HAVE AND TO HOLD the right to reasonably enter upon the contiguous lands of the GRANTOR in order to accomplish the aforesaid actions provided that such

Page 1 of 2

¹ The preparer did not prepare or endorse the legal description that is used in this document.

right of access shall not interfere substantially with GRANTOR's use of its adjoining property.

FURTHER, TO HAVE AND TO HOLD said easement unto said GRANTEE forever; provided, however, that the GRANTEE may not assign the rights herein granted, or any part of them, without the consent of the GRANTOR which shall not be unreasonably delayed or withheld.

THE GRANTEE, by accepting and using the rights herein granted, agrees, to the full extent and limits permitted by law, to include, but not be limited to, the provisions of Section 768.28, *Florida Statutes*, to indemnify and hold harmless the GRANTOR from and against any and all liability, damages and claims to include, but not be limited to, legal fees and costs of every type and nature. If the GRANTEE damages any surface improvements in its use granted herein, it shall promptly repair any such damage at its expense, and restore the improvements to substantially the same condition they were in prior to the damage.

IN WITNESS WHEREOF, the GRANTOR has hereunto set the GRANTOR's hand and seal, the day and year first

ATTEST:

Gwen Johns, City Clerk City of Mount Dora

For the use and reliance of City of Mount Dora only.

Approved as to form and

legal sufficiency.

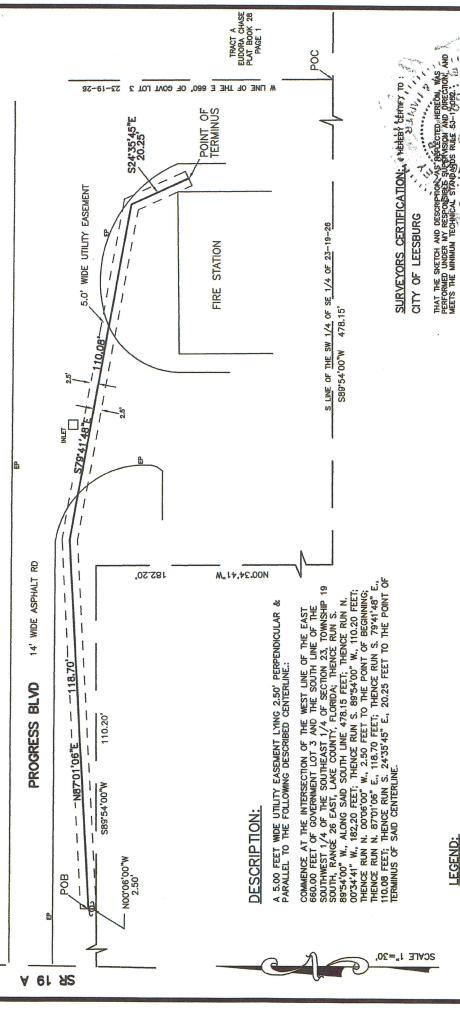
Lonnie N. Groot, City Attorney

CITY OF MOUNT DORA

Nick Girone, Mayor City of Mount Dora

SKETCH AND DESCRIPTION

PROPOSED UTILITY EASEMENT



PLORIDA PROFESSIONAL SURVE. KROFES

THIS IS A SKETCH FOR DESCRIPTIVE PURPOSE ONLY AND IS NOT

A BOUNDARY SURVEY.

NOTES:

- POINT OF COMMENCEMENT POB = POINT OF BEGINNING

8

UNLESS IT BEARS THE SIGNATURE AND ORIGINAL ASEAD SEAL OF FLORIDA LICENSED SURVEYOR AND MAPPER, THIS MAP/REPORT IS FOR INFORMATIONAL PURPOSE ONLY AND IS NOT VALID.

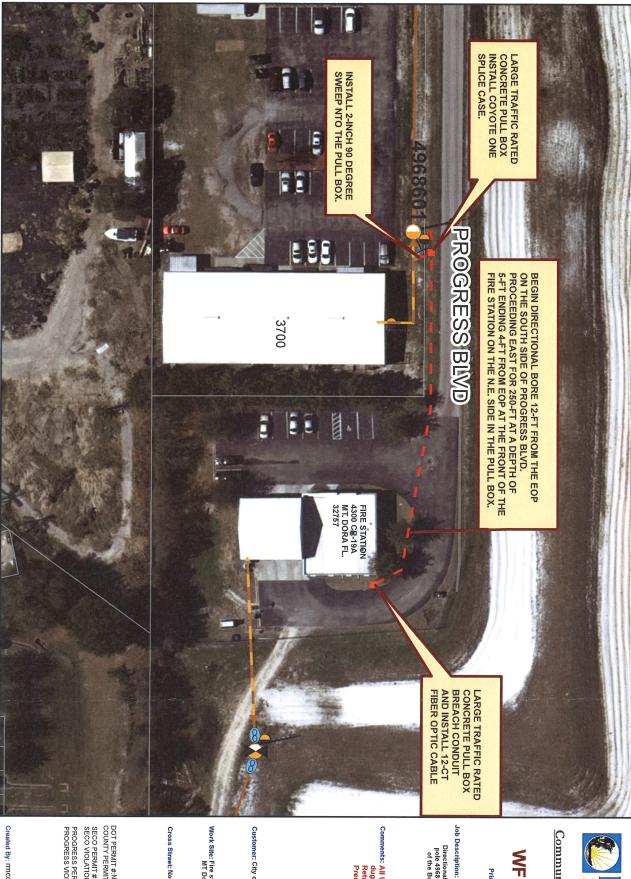
3

WILEY SURVEYING AND MAPPING INC.

11929 GARRISON LANE UMATILLA, FLORDA 32784 PHONE. (352) 669–6046 (352) 267–2364 WIEYSURVEYING®GMAIL.COM

PROFESSIONAL SURVEYORS AND MAPPERS

ОКЕСКЕВ ВК SBW DANIMUM NO.: A-15	DRAIN BY:	SBW	DATE	02	05/12/2016	
160031 SMET 1	CHECKED BY:	SBW	DRAMNG	MO.:	4-15	
	.ON EO.	160031	SHEET	1	OF 1	





Communications Department

WF-1033058-1

Printed On: 5/10/2016

Directional bore from the pull box at the base of pole 4968601 to the pull box at the N.E. corner of the Building at 4300 CR-19A Fire Station.

ents: All Utilities are to be located and spot dug before beginning excavation. Return all Right of Ways to their Preconstruction Condition.

Customer: City of MT. Dora

Work Site: Fire station at 4300 CR-19A MT Dora FL, 32757

Cross Street: None

SECO PERMIT #:NONE SECO VIOLATION #:NONE DOT PERMIT #:NONE COUNTY PERMIT #:NONE PROGRESS VIOLATION #: NONE

Created By: rmccoy





AGENDA MEMORANDUM

Item No: 5.C.2.

Meeting Date: July 11, 2016

From: Michael Rankin, Deputy City Manager/Economic & Community Services

Subject: Resolution approving staff to move forward with negotiating the sale of 30

acres of the 470 property to "Project Chill"

Staff Recommendation:

Staff recommends moving forward with negotiations for the sale of 30 acres of the 470 property.

Analysis:

Staff has met with representatives from "Project Chill" for the purpose of a new location targeting 30 acres at the 470 property. This company is a climate controlled operation and will be looking to bring approximately 150 new jobs to Leesburg. The estimated value of the 650,000 square foot facility is \$115,000,000. Locating at the 470 property allows "Project Chill" the possibility of a Phase II component which could mean acquiring another 30 acres more or less.

City staff has proposed to the company the following offer:

- 1. Sale of 30 acres to be located immediately off CR 470, in close proximity to the FL Turnpike/Hwy 75 at \$20,000 per acre
- 2. The City will deliver a cleared and graded rectangular footprint (30 acres), running East to West
- 3. The City will coordinate with Lake County for adequate and necessary ingress and egress
- 4. The City will provide utilities on site; this includes Fiber, Sewer, Water, Electric and Natural Gas
- 5. The City will utilize (if necessary) outsourcing in an attempt to expedite the plan review and inspection process
- 6. The City will offer in house engineering to aide with the layout of the property and building footprint
- 7. The City will offer a 5 year escalating abatement of local taxes as follows (using the current millage rate of 4.2678 for estimates only):

	Year 1-	Year 2-	Year 3-	Year 4-	Year 5-
	100%	80%	60%	40%	20%
	abatement	abatement	abatement	abatement	abatement
	of taxes	of taxes	of taxes	of taxes	of taxes
Ad Valorei	m				
Taxes waived	(\$466,257)	(\$373,006)	(\$279,754)	(\$186,503)	(\$93,251)

8. Present this proposal to the City Commission allowing a fast track process.

Options:

- 1. Approve the attached resolution allowing staff to begin negotiating the sale of 30 acres of the 470 property; or,
- 2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

The City would receive \$600,000 from the sale of the property. Once the 5-year tax abatement (see table above) is completed the City will receive an estimated \$466,257 in Ad Valorem Taxes. Additionally, the City will receive revenues from the utilities offered to the site.

Submission Date and Time: 7/11/2016 9:27 AM

Department: Prepared by: Attachments: Yes No Advertised:Not Required	Reviewed by: Dept. Head	Account No
Dates: Attorney Review : Yes No Revised 6/10/04	Deputy C.M Submitted by: City Manager	WF No Budget Available

RESOL	UTION	NO.		

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA APPROVING STAFF TO MOVE FORWARD WITH NEGOTIATING THE SALE OF 30 ACRES ON THE 470 PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorizing City staff to continue with negotiations to sell 30 acres of the 470 property to "Project Chill".

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 11th day of July 2016.

	Mayor	
ATTEST:		
City Clerk		



AGENDA MEMORANDUM

Item No: 5.C.3.

Meeting Date: July 11, 2016

From: Al Minner, City Manager

Subject: Resolution approving assignment of the Library café operation.

Staff Recommendation:

Staff recommends approval of the resolution authorizing Beacon College to assign operation of the 'Navigator Café' to Sodexo USA, Inc.

Analysis:

The City and Beacon College (Beacon) have executed a Concessionaire Agreement which allows Beacon College to operate the Library café area as the Navigator Café. Beacon provides food services to their students and the public. Since Beacon started operating the café in 2015 the City has received regular rent payments and the services provided to the public and library patrons have been very good.

Beacon has made a business decision to outsource their facilities maintenance and food service operations to Sodexo USA, Inc. (Sodexo). Sodexo is a French multi-national company. According to their website, Sodexo serves more than 15 million consumers at 9,000 client sites. Sodexo provides food service operations to many universities and colleges in the United States.

The current concessionaire agreement with Beacon does not permit Beacon to assign operation of the café. The City Commission would need to approve this resolution allowing Beacon to assign he operation only to Sodexo USA, Inc. and could not be used should the operator change in the future.

Beacon and Sodexo intend to add the 'We Proudly Serve' brand to the Navigator Café. Starbucks has visited the site and approved the use of their 'We Proudly Serve' program at the Café. As part of the transition Beacon will be closing the café for approximately 3 weeks to complete minor renovations to include incorporation of the Starbucks program.

Options:

- 1. Approve the resolution authorizing Beacon Colleges' assignment of operating the Navigator Café to Sodexo USA, Inc.: or
- 2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

There is no fiscal impact to the City as a result of this action. The City is not responsible for any of the renovation costs and Beacon College will be required to pay the usual rent during the closure for renovations.

Submission Date and Time: 7/11/2016 9:27 AM

Department: _City Manager / Library Prepared by: _Mike Thornton	Reviewed by: Dept. Head	Account No. NA
Attachments: Yes NoX Advertised: Not Required X	Finance Dept	Project NoNA
Dates: Attorney Review : Yes No	Deputy C.M Submitted by:	WF NoNA
Attorney Neview . Tes No	City Manager	BudgetNA
Revised 6/10/04		AvailableNA

RESOLUTION NO.

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA APPROVING ASSIGNMENT OF OPERATION OF THE NAVIGATOR CAFE BY BEACON COLLEGE TO SODEXO USA, INC.; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS on January 12, 2015 the City Commission approved execution of a Food Service Concessionaire Agreement with Beacon College.

WHEREAS the City has enjoyed a good business relationship with Beacon College and they have been successful in their operation of the Navigator Café.

WHEREAS Beacon College has made a business decision to outsource their food service operations to Sodexo USA, Inc.

WHEREAS the current Concessionaire Agreement does not permit Beacon College to assign café operations by Beacon College.

WHEREAS staff recommends the City Commission approve Beacon College to assign operation of the Navigator Café to Sodexo USA, Inc.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Leesburg City Commission hereby approve Beacon College assigning operation of the Navigator Café to Sodexo USA, Inc.

THAT this resolution applies only to Sodexo USA, Inc.

THAT all other terms and conditions of the existing Concessionaire Agreement remain unchanged.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 11th day of July 2016.

	Mayor	
ATTEST:		
City Clerk		



AGENDA MEMORANDUM

Item No: 5.C.4.

Meeting Date: July 11, 2016

From: Robert W. Hicks, Chief of Police

Subject: Resolution to allocate forfeiture funds for the "Kicks for Guns" Program

Staff Recommendation:

"Kicks for Guns" is a program conducted throughout Central Florida. The purpose of the program is to reduce the number of stolen and nuisance firearms in circulation within the City of Leesburg. These guns are disproportionately represented in criminal offenses involving firearms. "Kicks for Guns" seeks to encourage voluntary surrender of stolen or unwanted firearms by combining a monetary incentive with a method to surrender guns anonymously. The Leesburg Police Department is requesting an allocation of up to \$5,000 to be used out of the forfeiture fund to provide gift cards for unwanted, found, or even stolen firearms.

Analysis:

The event will collect voluntarily surrendered firearms from the public. Each surrendered firearm will be checked in NCIC/FCIC to determine its status. Every surrendered firearm will be subjected to an evidentiary firing to determine if it has been utilized in a criminal offense. Recovered stolen firearms and firearms which are evidence of a criminal offense will be processed according to agency policy regarding evidence. All remaining firearms will be destroyed resulting in permanent removal from circulation.

Options:

- 1. Approve the request to allocate forfeiture funds to buy gift cards; or,
- 2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

Funds are available in the Police Forfeiture (federal) Fund for this expense.

Submission Date and Time: 7/11/2016 9:27 AM____

Department:Police_	Reviewed by: Dept. Head Finance Dept Deputy C.M Submitted by: City Manager	Account No121-2111-521-5185 Project No WF No Budget Available

RESOLUTION NO.	

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE LEESBURG POLICE DEPARTMENT TO ALLOCATE FORFEITURE FUNDS FOR THE "KICKS FOR GUNS" PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Leesburg Police Department is hereby authorizing an allocation of forfeiture funds up to \$5,000.00 for the "Kicks for Guns" Program.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 11th day of July 2016.

Mayor	
	Mayor



AGENDA MEMORANDUM

Item No: 5.C.5.

Meeting Date: July 11, 2016

From: Robert W. Hicks, Chief of Police

Subject: Resolution authorizing the Police Department to purchase electronic traffic

safety equipment from forfeiture funds.

Staff Recommendation:

Staff recommends approval of the purchase request for a radar speed display trailer and (2) stealth data collectors in accordance to City purchasing policies and procedures for an approximate total purchase price of \$14,000.

Item	Quantity	Unit Cost	Total Cost
Radar speed display trailer	1	(Approx) \$10,000	\$10,000
Stealth data collector	2	(Approx) \$2,000	\$4,000

Analysis:

The Leesburg Police Department continues to take daily complaints about speeders in residential neighborhoods, commercial areas, and school zones throughout the City. We have more than a dozen school zones located within the City limits and numerous "high crash" intersections on the U.S. Highways and State Roads running through our jurisdiction. It is not feasible to station a police officer at each of these locations on a daily basis.

This purchase is for (1) radar speed display trailer and (2) stealth data collectors. The radar speed display trailer provides an immediate and visible reminder of a motorist's speed and encourages voluntary compliance with posted speed limits and creates a safer environment for other motorists and pedestrians alike. Conversely, the stealth data collectors can be deployed covertly in areas receiving speeding complaints. The data collector will allow the police department to analyze the information recorded and determine the magnitude of the problem in that area. If a problem area is identified the data will show the best times to have officers present. This allows officers to conduct other law enforcement duties throughout the day and target speeding issues at the appropriate locations and times. This equipment will allow the department to be more effective and make our neighborhood streets safer for the motoring public and pedestrians.

Options:

- 1. Approve the resolution authorizing the purchase of a radar speed display trailer and (2) stealth data collectors for approximately \$14,000; or
- 2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

Funds are available in the Police Forfeiture (federal) Fund for this expense and comply with State and Federal guidelines for use of forfeiture monies.

Submission Date and Time: 7/11/2016 9:28 AM

Department:Police Prepared by:Lisa Carter Attachments: Yes No Advertised:Not Required Dates: Attorney Review : Yes No Revised 6/10/04	Reviewed by: Dept. Head Finance Dept Deputy C.M Submitted by: City Manager	Account No. 121-2111-521-5185 Project No WF No Budget Available
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RESOLUTION	NO.		

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE ELECTRONIC TRAFFIC SAFETY EQUIPMENT FOR APPROXIMATELY \$14,000.00; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Leesburg Police Department is hereby authorized to purchase electronic traffic safety equipment utilizing the City's purchasing policies and procedures at the approximate cost of \$14,000.

THAT this resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 11th day of July 2016.

	Mayor	
ATTEST:		
 City Clerk		



RU2 Systems, Inc.

The Leader in Speed Display Technology

2631 N. Ogden Road, Mesa, AZ 85215 • P 480-982-2107 • F 480-982-5237

Proposal For:

Leesburg Police Department Chris Parsons 115 E. Magnolia Street Leesburg, FL 34748 USA



Quote #	RU2Q13911		
Issue Date:	06/22/16		
Quote Expires:	08/21/16		
Fax:	352-365-1026		
Pages:	10		
Phone:	352-801-0098	Ext:	

Email:

Line Qty

1 1 Th

Description

The RU2 Fast-870 Radar Speed Display Trailer is the latest design in RU2 Systems' stable of traffic calming trailers. Built with economy and utility foremost, this trailer is ideal for both busy thoroughfares and community streets where speeding is a problem. The Fast-870 has a bright 18" tall amber AllnGaP LED character display which, when raised into full operating position, stands over 7 feet tall, easily seen by oncoming drivers. The display is manually raised into position with assistance from dual gas springs so setup is quick and easy and the display folds down, creating a low trailer profile for easy transport and storage. The MUTCD conforming speed sign offers speed limits from 15 to 65 MPH. Expect approximately seven (7) to ten (10) days of service from a full charge and is virtually field autonomous with optional solar panel under many conditions.

PROPOSITA LE ESESSIVE

Ext. Price

\$7,695.00

chris.parsons@leesburgflorida

Unit Price

\$7,695.00

STANDARD FEATURES:

- Curb Weight: 585 lbs. / ~35 lb. Tongue weight
- 2" tubular steel space-frame chassis
- UV and graffiti resistant white powder coat finish over high zinc primer
- Keyed On/Off switch
- Single directional K-band radar unit
- 18" Amber AllnGaP LED display characters
- RF fob for remote parameter set up, 100+ ft. range.
- Automatic intensity adjustment to ambient light conditions
- Display protected by 3/16" GE Lexan® with a smoked, non-glare finish
- 18" x 24" R2-1 Speed Limit Sign / 5-65 MPH overlays
- 2-ton rated axle / 13" wheels equipped w/ ST rated tires and locking lugs
- · 2" ball hitch coupler
- One (1) Group 27 99 A/hr AGM battery / 7-10 days operation
- Integrated 'smart' battery charger
- Single cycle ON/OFF clock
- Flashing Digit Violator Alert 1 MPH increments
- Directional Traffic Management Arrow Patterns
- Minimum Display Speed / High-speed Blanking
- "Dark" mode for data collection (when applicable)
- Unit defaults to last settings upon power-up

Line	Qty	Donathille	-	
2	1	Add to our 18" character sign with a 10" V 50" at	Unit Price	Ext. Price
		Add to our 18" character sign with a 10" X 50" active area VMS sign. Display static, flashing, scrolling messages and animation. Single battery upgrade below included.	\$3,195.00	\$3,195.00
3	1	Crating: Fast-820/870	\$200.00	\$200.00
		Please note shipping price below does not include any special or extra delivery services, i.e. lift gate services, call notification, or limited access delivery. If additional delivery services are needed, please request an updated shipping quote.		φ200.00
4		SubTotal		\$11,090.00
5		<<< OPTIONS >>>		
6	0	Solar Power: 50 Watt panel for Fast-870	\$659.00	\$0.00
7	0	Solar Power: 80 Watt panel for Fast-870	\$859.00	\$0.00
8	0	Solar Power: 140 Watt panel for Fast-870	\$1,029.00	\$0.00
9		Data Acquisition Package: This data acquisition package utilizes the streaming data received from the radar gun so that the deployment of pneumatic tubing is not required. Proprietary algorithms filter and analyze the data stream, detecting discrete oncoming vehicles that pass the location and records their speed with time/date stamps. Please note that single gun methodologies are situationally sensitive but have proven to provide data as accurate as any pneumatic method. Single gun technology is perfectly suited for determining peak load times and violation concentrations giving law enforcement agencies sufficient data for resource deployment. Please note that some system configurations may require external containment at a small additional cost.	\$395.00	\$0.00
		Data is saved on an SD memory card. 2GB provided (~44M+ vehicle capacity per GB) and can be downloaded to any computer with the provided SD/USB card reader. The data can then be analyzed by software capable of accepting a comma delimited ASCII text file, such as Microsoft® Excel or RU2's Traffic Count Software package, included. The Traffic Count package allows examination of data exceeding Excel's 65,536 limitation. Tabulated reports and charts include Survey Summary, Vehicle Count, Speed, and Time/date, 85th Percentile, 15 Minute, 1 Hour, Daily and Weekly analysis, etc.		

Included Reporting Capability:
a) Survey Summary
a. Variable Display Scheme
b. Total Surveyed

to be uploaded to the VMS sign from your remote location. Includes and replaces standard data collection package.

Quad-band GPRS Class 10 performance with RS232 serial interface.

The cellular modem is a ready-to-deploy, standalone modems that provide wireless data communication and integrate seamlessly with virtually any application. This cellular modem is based on industry-standard open interface and utilizes a Universal Socket design. The cell modem is designed with a quad-band GSM/GPRS network and a RS232 interface.

The wireless modem offers standards-based quad-band GPRS Class 10 performance. It allows users to connect to the Internet and send and receive data faster than possible with an ordinary GSM/GPRS network. Based on industry-standard open interfaces, the wireless modem is equipped with

quad-band, high-speed RS232 technology, which means it can be used worldwide on all existing GSM networks.

Features:

Ruggedized Aluminum Enclosure

Compatible with Any Terminus Plug-In Module

Wired Ethernet

USB Host Port

ARM-9 Processor Capable of Running Embedded Linux OS

GSM, CDMA, UMTS

128 MB of Flash

64 MB of SDRAM

Externally Exposed RS-232 and RS-485 Ports

6 Exposed GPIOs

Embedded GPS

Dimensions: 3.15" x 4.27" x 1.18"

Specifications:

Features MTCBA-G2/-U

Performance GPRS; Class 10

Band, Frequency Quad-band, GSM/GPRS, 850/900/1800/1900 MHz,

Packet Data Up to 85.6K bps, coding schemes CS1 to CS4

Circuit-Switched Data GPRS up to 14.4K bps transparent and non-transparent

Short Message Services- SMS Text & PDU, Point-to-Point (MO/MT), cell

broadcast

Antenna Connector RF Antenna: 50 ohm SMA (female connector)

SIM Connector Standard 1.8 & 3V SIM receptacle

RS232 Connector DE9 only on serial versions

USB Connector*** Type B only on USB versions

Power Connector 2.5mm miniature (screw-on) Serial only

Voltage 9V to 32 VDC Serial only, 5.0V USB input voltage supplied by USB

connector

Physical Description 4.114" W x 1.065"H x 2.350"D

Operating Temperature ** -30° to +70° C UL listed @ 40°

Storage Temp -40° to +85° C

Humidity Relative humidity 20% to 90% noncondensing

11 Violator Alert - Red LED "SLOW DOWN" 18"

\$375.00

\$0.00

Make sure you're intent is clear by equipping your display with a flashing "SLOW DOWN" message made of high intensity red LED's.

The Violator Alert is activated by a vehicle exceeding a speed selected (in 1 MPH/KPH increments) by the operator. Once a reading from the radar registers above the selected speed, the violation lights are activated. The violator will see the flashing "SLOW DOWN" message on the display with no speed displayed (simultaneous speed display is user settable option). If the violator slows, the flashing message will stop and their speed is displayed again. If slowing continues until a speed is reached that is less than the set-point, the display will continue to show the speed being registered. If the violator maintains a speed higher than the setting for a time, the flashing message will come back on. If the violator increases speed while above the violation setting the message will come back on immediately.



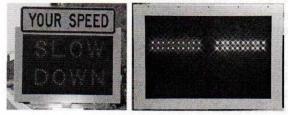


Line	Qty	Description	Unit Price	Ext. Price
12	0	Violator Alert - Red & Blue LED Light Bars 18"	\$375.00	\$0.00

The fancy phrase for this is "Trompe l'oeil", literally translates from French to mean "fools the eye." Equip your display with these Red and Blue horizontal bars of high intensity LED's which alternate as they pulse and the "Fools" will Slow Down! Especially effective at dawn and dusk!

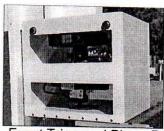
The Violator Alert is activated by a vehicle exceeding a speed selected (in 1 MPH/KPH increments) by the operator. Once a reading from the radar registers above the selected speed, the violation lights are activated. The violator will see the flashing Red/Blue light bar simulation (simultaneous speed display is user settable option). If the violator slows, the flashing message will stop and their speed is displayed again. If slowing continues until a speed is reached that is less than the set-point, the display will continue to show the speed being registered. If the violator maintains a speed higher than the setting for a time, the flashing message will come back on. If the violator increases speed while above the violation setting the message will come back on immediately.

To accommodate local practices we can supply Red/Red and Blue/Blue versions as a special order.



13	0	Violator Alert Discount: Buy both SLOW and Red/Blues Discount	-\$100.00	\$0.00
14	0	White LED Strobe Violator Alert (Flashes w/ Violation): On board 16 LED array module for long distance alert / photo radar simulation. Violator alert settable in 1 MPH increments by push button at power up.	\$300.00	\$0.00
15	0	LED Trailer Lighting: Replace traditional incandescent tail lights and side markers with LED units.	\$44.95	\$0.00
16	0	One (1) additional 99 Ah Group 27 non-spillabe AGM battery for extended field autonomy (ea.). Includes 2 bank charger upgrade. *Requires additional freight.	\$330.00	\$0.00
17	0	Two (2) additional 99 Ah Group 27 non-spillabe AGM batteries for extended field autonomy. Includes 3 bank charger upgrade. *Requires additional freight.	\$770.00	\$0.00

Line	Qty	Description		
10			Unit Price	Ext. Price
18	0	Three (3) additional 99 Ah Group 27 non-spillabe AGM batteries for extended field autonomy. Includes 4 bank charger upgrade. *Requires additional freight.	\$1,260.00	\$0.00
19	0	ALPR Enclosure Modification: Includes Powder coated steel enclosure, single or dual cameras, fore and aft hinged doors with locks, heavy duty flexible 1" conduit from enclosure to main battery containment. * Hardware ony. Does not include integration of 3rd party ALPR systems i.e. ELSAG, Vigilant, 3M/Pips, etc.	\$895.00	\$0.00



20

Event Triggered Photo Radar (ETPR): Designed for private-party use in industrial, commercial and community applications, RU2 Systems now offers an economical means of photo-documenting speed violations. Now industrial and educational facilities, military bases, private communities and the like can address, with photo-documentation, speed violations within their ranks.

\$7,000.00 \$0.00

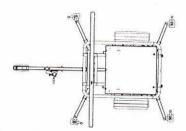
Based on approach-only K-band radar the system records the rear license plate and general (departing) impression of any vehicle exceeding a given trigger speed. This threshold is set in 1 MPH/KPH increments at time of deployment. Operating day or night thanks to a low-Lux IR sensitive machine vision camera, the captured image is overlaid with a time/date stamp and the offender's trigger speed. The photo sequence is then stored on a SD Card for review and potentially, comparison to a list of known vehicles. Unlike constant-on video systems, only those vehicles in violation are recorded, ending the tedious chore of reviewing endless tape after tape. Dependent on desired resolution, hundreds of photo sequences can be stored on one card. Images can be offloaded to CD or other media for long-term storage.

*This system is NOT intended for the issuance of citations by Law Enforcement agencies.



21 0 Add (2) extendable outrigger style bull-dog jacks at the front for extra stability.

\$395.00 \$0.00



Line	Qty		-	
22		Description Description	Unit Price	Ext. Price
22	0	Spare tire (Fast-8XX option)	\$225.00	\$0.00
23	0	Galvanized steel trailer wheels, 175/80D13-ST 5X4.50 lug, 13 x 4 / 1,660 Lb. load capacity.	\$112.00	\$0.00
24	0	Replace your standard white spokes with these 13 inch SawTooth Aluminum Trailer Wheels; priced the pair.	\$300.00	\$0.00
		A Fast-Syn A Hodelia.		
25	0	13 inch SawTooth Aluminum Trailer Wheel mounted as spare	\$300.00	\$0.00
		s Alacin System is a Audiovox Itampaga per alarmadha a pavens alacreing, remple amivabus, and bujusvable		imela () Jiheri Heres
	69	SGSST HOALT W		
26	0	Locking Lugnuts, Open Bulge, Automaster, Per Pair	\$19.95	\$0.00
27	0	Cable Lock:	\$44.95	\$0.00
		MasterLock, Kryptonite, Brinks or equivalent 6' x 5/8" locking cable for immobility by locking wheel to frame or fixed point. Braided steel wires for strength and flexibility, smoke vinyl coating helps prevent scratching. Comes with 2 keys.		
		slead Constructor vehicles and equipment of every lying makeding heavy constructor equipment, tradest realists.		



28 0 The Club® Tire Claw XL #291 \$89.95 \$0.00

The best way to avoid being the next victim is to make would-be thieves look for an easier target. With the Tire Claw mounted on your trailer, they'll keep

looking. This self-locking security device is made of heavy steel and features a tough, jiggle-proof lock and a laser-encrypted key. The rubberized coating

protects expensive wheels and hubcaps from damage. Fits tires up to 12" wide.

Highly visible - this strong visual deterrent alerts a potential thief that your car is protected.

Virtually impossible to defeat - time and effort are a thief's enemies. New and improved, solid steel hooks for even greater security.

- >>> Self-locking...installs in seconds
- >>> Black vinyl dip protects wheel rim
- >>> Laser encrypted key
- >>> Plastic cover protects the lock from the elements

For use on Fast-820, Fast-870 & Fast-3XXX models.



29 Alarm System:

The RU2 Fast Series Alarm System is a Audiovox Rampage car alarm with a tamper alert warning before alarming, remote activation, and adjustable sensitivity.

\$135.00

\$0.00

30 Coupler Lock: Reese Lock 72783

\$35.00

\$0.00



31 ArrowTrack GPS Vehicle Theft Deterrent System: 0

\$595.00

\$0.00

Theft is a huge problem! Commercial vehicles and equipment of every type are at risk for theft, including heavy construction equipment, tractor trailers, generators, trucks, vans, fleets of taxis, and rental vehicles. A 2005 Equipment Theft Survey done by Equipment Today magazine shows almost 72% of respondents have experienced equipment theft. When your equipment or vehicles are stolen, it stops your business and you lose time and money.

Industry leading GPS products from ArrowTrack allow users to effortlessly and in real-time locate their vehicle across our North American data network. Our industry defining equipment and world class infrastructure along with award winning customer service gives you the reliability you deserve while providing a leading-edge GPS tracking solution that is easy to use and affordable to own.

ALARM

Connect GPS device to aftermarket alarm and when door switch or siren is activated, the GPS will send an email and/or text alert. 1 Trak

AUTO-REPORT

System performs a daily locate on your vehicle. Once a month, this activity is recorded in your account history. 0 Trak

GEO-FENCE IN

An incoming GEO-Fence allows you to create a radius around an address. When vehicle enters this radius, GPS will send an alert. 1 Trak to Set, 1 Trak per Alert

GEO-FENCE OUT

An outgoing GEO-Fence allows you to create a radius around an address. When vehicle exits this radius, GPS will send an alert. 1 Trak to Set, 1 Trak per Alert

GET DRIVING DIRECTIONS

Whenever you view a map on your system, scroll to the bottom of the page to get driving directions from one address to another. 0 Trak

LOCATE

One click on the locate command and the system will find your vehicle, typically in about 20 seconds, it's location indicated by a colored dot. 1 Trak

HISTORY

The history section records account activity in a 1 or 2 line entry. You can click "MAP IT" to view the location of the event. 0 Trak

LOW INTERNAL BATTERY

When the vehicle battery and/or the GPS is disconnected, the internal battery in the GPS takes over. When battery is low, GPS will send an alert. 1 Trak

LOW VOLTAGE

When vehicle battery drops below a certain level, an alert is sent. 1 Trak

MAXSPEED

When MaxSpeed is programmed, you'll receive an alert when the vehicle exceeds that speed. 1 Trak to Set, 1 Trak per Alert

MOTION

When your vehicle is moved, the system detects the motion and sends an alert. 0 Trak

POWER DISCONNECT

This feature sends an alert when the GPS device or the vehicle battery is disconnected, 1 Trak

POWER RECONNECT

This feature sends an alert when the GPS device or the vehicle battery is reconnected, 1 Trak

SLEEP MODE

The GPS device will go to "sleep" after 15 minutes of inactivity to preserve the vehicle battery. To wake it up, move the vehicle. 0 Trak

TRAKS - HOW TO BUY MORE

Go to www.arrowtrackgps.com and log onto your account. Go to the control panel on the left side and scroll down to Purchase Traks. \$1 per Trak

TRAKS - VIEW REMAINING

Go to www.arrowtrackgps.com and log onto your account. The number of

Traks you have available is displayed at the top of the control panel. 0 Trak

VEHICLE INFORMATION

Important details of your vehicle are entered on this page for quick reference in the event vehicle is stolen. 0 Trak

EACH ARROWTRACK GPS COMES WITH:

- > 500 Traks
- > 1 year of Free Airtime
- > Installation Instructions
- > User Guide
- > Customer/Technical Support Team

32 0 Economony Trailer Cover:

\$39.98

\$0.00

A generic small vehicle cover provided in neutral blue & gray.

UV Protection * Water Repellent * Elastic Hem * Heat Resistant Panels *
Storage Bag

SubTotal Shipping \$11,090.00

Sales Tax

\$895.00

Total

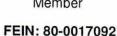
\$11,985.00

WARRANTY: RU2 warrants their LED Displays for Five (5) Years excepting batteries (2 yr.). The radar device is warranted for Five (5) years. On-site labor is not included. However, parts are repaired within five business days of receipt, and include ground-shipping expenses. Warranty does not include physical damage from misuse or vandalism.

- A. Shipping, crating and applicable sales tax are not included in the above pricing unless specifically listed.
- B. Shipping quotes do not include liftgate or any additional services that may be required at destination.
- C. Sign to be shipped approx. 30 days after receipt of purchase order.

D. Prepaid or Terms: 2% 10, Net 30 on approved credit













www.ru2systems.com



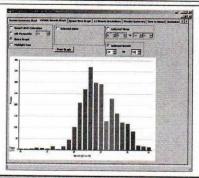
RU2 Systems, Inc.

The Leader in Speed Display Technology

2631 N. Ogden Road, Mesa, AZ 85215 • P 480-982-2107 • F 480-982-5237

Proposal For:

Leesburg Police Department Chris Parsons 115 E. Magnolia Street Leesburg, FL 34748 USA



Quote # RU2Q13875

Issue Date: 06/16/16

Quote Expires: 08/15/16

Fax: 352-365-1026

Pages: 2

Phone: 352-801-0098 Ext:

Email: chris.parsons@leesburgflorida

Line Qty	Description	Unit Price	Ext. Price
1	STEALTH DATA COLLECTION PACKAGE	why purporte	aff a

2 1 RU2 Fast-75 "Stealth" Data Acquisition Package

\$1,795.00 \$1,795.00

Housed in a non-descript weather-tight enclosure, the Fast-75's radar device detects up to 8 independent targets, sorts them for direction (advancing/receding) and signal strength. Proprietary algorithms filter and analyze the data stream, detecting discrete oncoming vehicles that pass the location and records their speed with time/date stamps. Please note that single gun methodologies are situationally sensitive but have proven to provide data as accurate as any pneumatic method. Single gun technology is perfectly suited for determining peak load times and violation concentrations giving law enforcement agencies sufficient data for resource deployment.

Data is saved on an SD memory card. 2GB provided (~44M+ vehicle capacity per GB) and can be downloaded to any computer with the provided SD/USB card reader. The data can then be analyzed by software capable of accepting a comma delimited ASCII text file, such as Microsoft® Excel or RU2's Traffic Count Software package, included. The Traffic Count package allows examination of data exceeding Excel's 65,536 limitation. Tabulated reports and charts include Survey Summary, Vehicle Count, Speed, and Time/date, 85th Percentile, 15 Minute, 1 Hour, Daily and Weekly analysis, etc.

The unit can be deployed for up to 10 days with fully charged batteries, indefinitely with the solar option.

Included Reporting Capability:

- a) Survey Summary
 - a. Variable Display Scheme
 - b. Total Surveyed
 - c. Incremental Speed Grid (Speed, Volume, % of Survey)
 - d. Speed Statistics Summary
 - i. Posted Limit
 - ii. At/Under Limit Qty. / %
 - iii. Over Limit Qty. / %
 - iv. Average Speed
 - v. 85th Percentile

- vi. Maximum Speed
- e. 10 MPH Pace
 - i. Pace Range
 - ii. Number in Pace
 - iii. % in Pace
- f. Number Exceeding Limit (+10. +20, +30..., Number & %)
- b) Vehicle Speeds Graph
- c) Daily Volume/Time Graph
- d) 85th Percentile Graph
- e) 15 Minute Breakdown
 - a. AM/PM Analysis
 - i. Total
 - ii. Peak Hour
 - iii. Peak Flow
 - iv. Peak % of AM
 - v. Peak % to 24 Hr
- f) Weekly Summary 4 Week Limit
- g) Time vs. Speed
 - a. Hourly numeric breakdown
- h) Comparative Survey Analysis
 - a. Virtual Week
 - b. Dynamic/Survey Week
 - c. Comparative Surveys
 - d. Selective Time View (Time Slice)
- i) Estimated Revenue Calculator
 - a. Client defined fine schedule x Efficiency over Survey Results

3		SubTotal		\$1,795.00
4		<<<< OPTIONS >>>>		
5	0	Make it easy to "do the rounds" with additional pole-side cleats. Priced per.	\$19.95	\$0.00
6	0	RU2 Fast-75 10W Solar Option: Addd field longevity if not autonomy with our 10W solar option. A solar controller replaces one of the battereis and a quick disconnect is provided for easy installation of the solar panel.	\$239.95	\$0.00

SubTotal	\$1,795.00
Shipping	\$50.00
Sales Tax	\$0.00

Total

\$1,845.00

WARRANTY: RU2 warrants their LED Displays for Five (5) Years excepting batteries (2 yr.). The radar device is warranted for Five (5) years. On-site labor is not included. However, parts are repaired within five business days of receipt, and include ground-shipping expenses. Warranty does not include physical damage from misuse or vandalism.

A. Shipping, crating and applicable sales tax are not included in the above pricing unless specifically listed.

B. Shipping quotes do not include liftgate or any additional services that may be required at destination.

C. Sign to be shipped approx. 30 days after receipt of purchase order.

D. Prepaid or Terms: 2% 10, Net 30 on approved credit





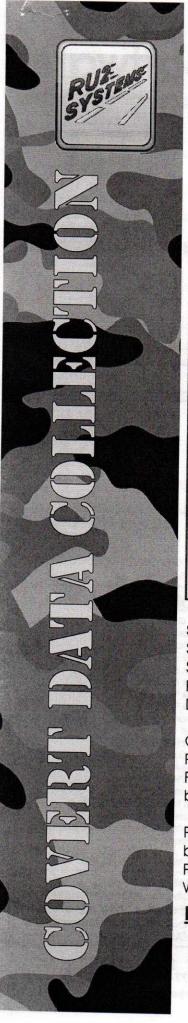




www.ru2systems.com



FEIN: 80-0017092

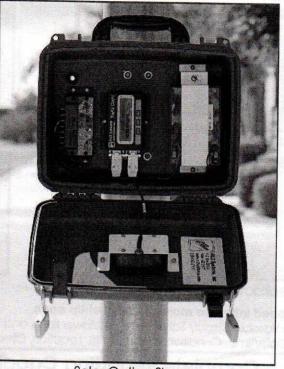


RU2 Systems, Inc.

The Leader in Speed Display Technology

Covert Data Collection. Intelligent Traffic Analysis. Portable Convenience.

and... NOT MUCH TO LOOK AT!



Solar Option Shown

Specifications: RU2 Fast-75 Speed Accuracy: +/- 1 mph Speed Range: 2 to 199 mph K-Band Radar / Beam Width: 12°

Data Capacity: 42.6M Vehicles per GB

(2 GB SD card supplied)

Operating Temp: -22° F to +140° F

Power: 12V battery with 110 VAC charger Field Autonomy: minimum 7 to 10 days

between charging

10 Watt Solar option available

Padlocks, hitch pins (1 locking) & 2 pole side brackets included.

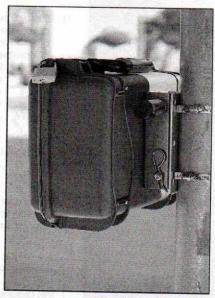
Profile: 13.5" x 11.5" x 6"

Weight: 26.4 lbs. with batteries & brackets

Designed to collect, evaluate and chart traffic data for your speed-related decisions, the Fast-75 Covert Traffic Statistics Computer enables your agency to conduct analysis and targeted enforcement in critical high speed areas when and where needed.

The Fast-75 uses the free flow survey method using sophisticated proprietary algorithms to gather accurate vehicle data. Included Traffic Count software analyzes traffic data to create detailed reports for counts, averages, percentiles, minimums, maximums, date, time and more.

The Fast-75 conveniently mounts on a pole and can be easily moved to a new location.



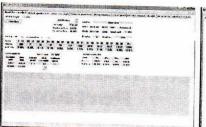
RU2 Systems: The Industry Leader in Speed Display Technology

2631 North Ogden Road, Mesa, AZ 85215 [P] 480-982-2107 [F] 480-982-5237 Toll Free 877-982-2107

e-mail: info@ru2systems.com www.ru2systems.com

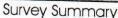


RU2 Traffic Count Software



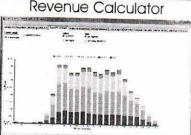




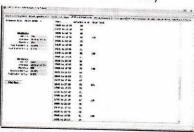


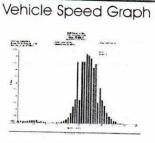




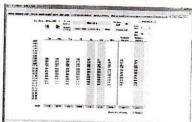


Virtual Week Study





Speed Time Graph



15 Min./Hourly Breakdown

Vehicle Speed Print Out

Select Time View

Familiar Windows tabbed interface makes Survey Set-Up easy:

Opportunity to define Variable Display Scheme (upper/lower limits and increment), Reporting Officer, Start Date/Time, End Date/Time, Conditions, Zone Profile, Location, Direction etc.

Complete Reporting Capabilities

- 1) Survey Summary
 - a. Variable Display Scheme
 - b. Total Surveyed
 - c. Incremental Speed Grid (Speed, Volume, % of Survey)
 - d. Speed Statistics Summary
 - Posted Limit
 - 11 At/Under Limit Qty. / %
 - III. Over Limit Qtv. / %
 - IV. Average Speed
 - 85" Percentile V. VI. Maximum Speed
 - e. 10 MPH Pace
 - Pace Range 1.
 - Number in Pace
 - 111 % in Pace
 - f. Number Exceeding Limit (+10, +20, +30..., Number & %)
- Vehicle Speeds Graph
- Daily Volume/Time Graph

- 85th Percentile Graph
- 15 Minute Breakdown
 - AM/PM Analysis
 - Total
 - 11 Peak Hour
 - Peak Flow
 - Peak % of AM
 - Peak % to 24 Hr
- Weekly Summary 4 Week Limit
- Time vs. Speed
- a. Hourly numeric breakdown
- Comparative Survey Analysis
 - Virtual Week
 - Dynamic/Survey Week
 - Comparative Surveys
 - Selective Time View (Time Slice)
- Estimated Revenue Calculator
 - Client defined fine schedule x Efficiency over

Technical specifications are subject to change without notice.

How RU2 Systems Licenses "Traffic Count" Traffic Data Analysis software:

The organization is granted with its first "seat" purchase a site license for our software. RU2 does not restrict the number of computers the software is installed on within the organization. Subsequent "seats" do not cost as much as we are not charging repeatedly for the software. So for example, should an organization want 3 units each with data collection they would be charged for one "First Seat" and two "Additional Seats".

> RU2 Systems, Inc. 2631 N. Ogden Road Mesa, AZ 85215

[P] 480-982-2107 [F] 480-982-5237 Toll Free 877-982-2107 www.ru2systems.com



AGENDA MEMORANDUM

Item No: 6A.

Meeting Date: July 11, 2016

From: Dan Miller, Planning & Zoning Manager

Subject: Scrivener's error, Ordinance 15-44, Ranches of Orlando

Staff Recommendation

Staff recommends approval of modifying *Section 3.C.2 Land Use and Development Standards* of the PUD (Planned Unit Development) zoning for Ordinance 15-44 to correct an error in the minimum home size square footage requirement.

Analysis

During discussion regarding this PUD (Planned Unit Development) staff and the applicant agreed that the minimum house size would be 2,000 square feet. The ordinance as presented to the City Commission showed 2,200 square feet which was an unintended error by Staff. Staff does agree with the applicant that the 2,000 square foot minimum home size should have been in the final PUD document.

Options

- 1. Approve the requested change as agreed upon by Staff and the applicant; or
- 2. Such alternative action as the Commission may deem appropriate

Fiscal Impact

There is no fiscal impact as a result of this action.

Submission Date and Time: 7/11/2016 9:28 AM____

Department:Comm Dev Prepared by: _Dan Miller, PZ Mgr	Reviewed by: Dept. Head	Account No
Attachments: Yes No Advertised:Not Required	Finance Dept	Project No
Dates: No	Deputy C.M. MWR	WF No
,	Submitted by: City Manager	Budget
Revised 6/10/04	ony managor	Available

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LEESBURG, FLORIDA AMENDING EXHIBIT A OF ORDINANCE NO. 15-44, WHICH ESTABLISHED PLANNED DEVELOPMENT CONDITIONS FOR THE REZONING OF THE RANCHES OF ORLANDO LLC PROPERTY, IN ORDER TO CORRECT A SCRIVENER'S ERROR IN THE OMISSION OF REVISIONS DISCUSSED AND AGREED UPON AT THE TIME OF ADOPTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 23, 2015, the City Commission adopted Ordinance No. 15-44, rezoning the Ranches of Orlando LLC property to City PUD (Planned Unit Development); and

WHEREAS, Ordinance No. 15-44 referred to Exhibit A "Planned Development Conditions"; and

WHEREAS, it is necessary to amend Exhibit A to Ordinance No. 15-44, to reflect changes agreed upon at the adoption hearing, but left out of the fully executed document;

NOW, THEREFORE,

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA, that:

Section 1.

Exhibit A of Ordinance No. 15-44 is hereby amended to reflect the revisions as attached. Except as specifically amended by this Ordinance, it is the intent of the City Commission that Ordinance No. 15-44 shall remain in full force and effect and all of its terms, conditions, and covenants shall apply to the land legally described therein.

Section 2.

All ordinances or part of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

Section 3.

This ordinance shall become effective upon its passage and adoption, according to law.

PASSED AND ADOPTED at the regular Leesburg, Florida, held on the day of	meeting of the City Commission of the City of, 2016.
	THE CITY OF LEESBURG
ATTEST:	By: Jay Hurley, Mayor
J. Andi Purvis, City Clerk	

PZ CASE #15-92 EXHIBIT A

RANCHES OF ORLANDO (CLEARWATER RESERVE) PLANNED UNIT DEVELOPMENT CONDITIONS October 15, 2015

This Planned Unit Development Conditions for a PUD (Planned Unit Development) District is granted by the City of Leesburg, Lake County, Florida to Ranches of Orlando, LLC (Clearwater Reserve) "Permittee" for the purposes and subject to the terms and conditions as set forth herein pursuant to authority contained in Chapter 25 "Zoning", Section 25-278 "Planned Unit Development" of the City of Leesburg Code of Ordinances, as amended.

<u>BACKGROUND</u>: The "Permittee" has requested a Planned Unit Development (PUD) zoning district to allow construction of a proposed large lot single family residential development comprised of a maximum of 43 residential units on approximately 217 acres located south of the Florida Turnpike and west of CR 33, on a site annexed into the City of Leesburg in accordance with their PUD application and supplemental information.

<u>PERMISSION</u> is hereby granted to Ranches of Orlando, LLC (Clearwater Reserve) to
construct, operate, and maintain a Planned Unit Development in and on real property in the
City of Leesburg, in accordance with the requirements set forth herein. The property is more
particularly described as follows:

LEGAL DESCRIPTION:

See attached legal Exhibit B.

3. LAND USE AND DEVELOPMENT STANDARDS

The above-described property, containing approximately 217 acres, shall be used for single family residential development, pursuant to City of Leesburg development codes and standards.

A. Permitted Uses

- Single family residential units, at total gross density not to exceed one (1) unit per five (5) acres.
- Accessory structures as permitted in the RE-1 (Estate Density Residential) zoning district, except as amended by the conditions listed herein.
- Temporary modular sales center office shall be allowed during construction and sales of new units.

B. <u>Prohibited Uses</u>

 All uses not specifically permitted within the conditions under Permitted Uses above shall be prohibited.

Residential Development Standards

 The project shall contain a maximum of 43 single family residential units, at a gross density not to exceed one (1) unit per five (5) acres on the approximately 217 acre site.

- The minimum house size shall be 2,200 2000 square feet under climate conditioning.
- The minimum lot development standards shall be those required for the RE-1 (Estate Density Residential) district except as amended by the conditions listed herein
- The minimum lot size for each single family unit shall be 43,560 square feet (1 acre).
- The following minimum setbacks shall be maintained:

Front setback - 30 feet;

Rear setback - 30 feet;

Side setbacks - 25 feet minimum on one side, both sides must have a minimum combined total of 25 feet.

- 6) Minimum distance between structures shall be 10 feet; measured from building wall to building wall and the roof overhang shall not exceed 40 percent of the distance between the building wall and the property line.
- Corner lots shall have a minimum side yard setback of 20 feet from the public right-of-way.
- 8) Accessory structures shall have a minimum rear and side setback of 5 feet and single accessory structures that are not attached to the principal structure shall not occupy more than 30 percent of the required rear yard.
- An attached screened enclosure (no solid roof) must maintain a minimum setback of five (5) feet from the side and rear property line.
- Impervious surface coverage shall not exceed 50 percent of each platted lot, with open space to be no less than 50 percent of each platted lot.
- As part of the site plan approval process, City Staff shall review final lot sizes and setbacks based on the requirements of the PUD.
- Maximum building height shall not exceed two (2) stories or 35 feet.
- All residential units shall be developed through a subdivision plat.
- 14) As part of the site plan approval process, city staff shall review final site design standards in accordance with the approved PUD (Planned Unit Development) zoning conditions set forth herein.
- 15) Property shall be required to be platted through the City of Leesburg subdivision plan approval process prior to development of the site. One model home for sales and office proposes shall be allowed prior to platting.

4. SITE ACCESS

A. Access to the property will be as shown on the conceptual plan, as approved through the City of Leesburg development and permitting processes. Any additional access shall be subject to the City of Leesburg PUD amendment and site plan application review process. B. All access points are subject to review and approval by the appropriate permitting agency, including FDOT, Lake-Sumter Metropolitan Planning Organization, Lake County and the City of Leesburg as applicable.

5. STORMWATER MANAGEMENT

Prior to receiving final development approval, the Permittee shall submit a stormwater management plan and utility plan acceptable to the City of Leesburg. Prior to any clearing, grubbing, or disturbance of natural vegetation in any phase of the development, the Permittee shall provide:

- A. A detailed site plan that demonstrates no direct discharge of stormwater runoff generated by the development into any wetlands or onto adjacent properties.
- B. A stormwater management system designed and implemented to meet all applicable St. Johns River Water Management District and City of Leesburg requirements.
- C. A responsible legal entity for the maintenance of the stormwater management system on the plat prior to the approval of the final plat of record. A homeowners association is an acceptable maintenance entity.
- D. The 100-year flood plain shown on all plans and lots.
- E. The appropriate documentation that any flood hazard boundary has been amended in accordance with Federal Emergency Management Agency requirements, if the 100 year flood plain is altered and /or a new 100 year flood elevation is established in reference to the applicable flood insurance rate map.
- F. A copy of the Management and Storage of Surface Waters permit obtained from St. Johns River Water Management District shall be provided to the City during the site plan review process.
- G. Should the Permittee desire to dedicate the proposed project's stormwater management system to the City of Leesburg; the City, at its discretion, may accept or not accept the stormwater management system. Prior to acceptance, the Permittee shall demonstrate to the City the stormwater management system is in a suitable condition and meets City of Leesburg and St. Johns River Water Management District requirements. As a condition of accepting the system the City may create a special taxing district or make other lawful provisions to assess the cost of maintenance of the system to the residents of the project.

WETLANDS AND FLOOD ZONES

- A. All wetlands on the project site shall be identified by a jurisdictional wetland boundary line, and the location and extent of each wetland shall be determined by the Department of Environmental Protection, St. Johns River Water Management District and/or U.S. Army Corp of Engineers. Each wetland shall be placed on a suitable map, signed and sealed by a surveyor registered to practice in Florida and shall be submitted as part of the preliminary plat application.
- Buildings or structures shall be a minimum of 50 feet from any wetland jurisdiction boundary.
- C. Wetlands shall have a minimum upland buffer of 30 feet or the upland buffer established by St. Johns River Water Management District and/or U.S. Army Corp of Engineers; whichever is more restrictive. All upland buffers shall be naturally vegetated and upland

buffers that are devoid of natural vegetation shall be re-planted with native vegetation or as required by St. Johns River Water Management District and/or U.S. Army Corp of Engineers.

- D. Land uses allowed within the upland buffers for wetlands are limited to stormwater facilities as permitted by St. Johns River Water Management District.
- E. If wetland alteration is permitted by St. Johns River Water Management District and/or U.S. Army Corp of Engineers, wetland mitigation shall be required in accordance with permit approvals from St. Johns River Water Management District or U.S. Army Corp of Engineers, whichever is more restrictive.
- F. A wildlife management plan for the project site shall be prepared based on the results of an environmental assessment of the site and any environmental permit required from applicable governmental agencies. The wildlife management plan shall be submitted to the City as part of the site plan application process.
- G. A map indicating the location of the 100-year flood plain.
- H. The appropriate documentation that any flood hazard boundary has been amended in accordance with Federal Emergency Management Agency requirements, if the 100 year flood plain is altered and/or a new 100 year flood elevation is established in reference to the applicable flood insurance rate map.

DRAINAGE AND UTILITIES

- A. Prior to receiving Final Development Plan Approval, the "Permittee" shall submit, if applicable, a Master Site Drainage Plan and Utility Implementation Plan acceptable to the City of Leesburg. Prior to removal, renovation or demolition of any existing development on the site, the permittee shall provide:
 - A detailed site plan demonstrating no direct discharge of stormwater runoff generated by the development into any natural surface waters or onto adjacent properties shall be required.
 - A detailed site plan indicating all provisions for electric, water, sewer, and natural
 gas in accordance with the site plan review process as required by the City of
 Leesburg Code of Ordinances.
 - 3) Due to the large lot sizes of the proposed development, the City of Leesburg does not intend to service the property with water or wastewater services at this time. Should connection be desired in the future, all regulations in place at the time of the request shall be required, including but not limited to impact fees, connection and utility service deposit charges. The cost of supplying all water and wastewater lines and other necessary infrastructure such as lift stations to the development shall be the responsibility of the applicant.

9. TRANSPORTATION IMPROVEMENTS

- A. Any transportation improvements or right-of-way that may be required shall be based on projected needs and shall be contingent upon site plan approval by City staff during the development review and permitting process.
- B. Vehicular access to the project site shall be provided from Bright Lake Circle on the south side of the development for both primary and emergency access. Other potential

- access points to adjacent properties will be reviewed by the Development Review Committee during site plan review process.
- C. The Permittee shall provide all necessary improvements/signalization within and adjacent to the development as required by Lake County, the MPO and City of Leesburg.
- All roads within the development shall be designed and constructed to meet the City of Leesburg requirements.
- E. The Permittee shall be responsible for obtaining all necessary Lake County permits and a copy of all permits shall be provided to the City of Leesburg..
- F. The City of Leesburg will not be responsible for the maintenance or repair of any of the roads or transportation improvements. The Permittee shall establish an appropriate legal entity that will be responsible to pay the cost and perform the services to maintain the roads and transportation improvements. Should the Permittee desire to dedicate the proposed project's internal road system to the City of Leesburg; the City, at its discretion, may accept or not accept the road system. Prior to acceptance, the Permittee shall demonstrate to the City that the road system is in suitable condition and meets City of Leesburg requirements. As a condition of accepting the roadway system the City may create a special taxing district or make other lawful provisions to assess the cost of maintenance of the system to the residents of the project, and may require bonds or other financial assurance of maintenance for some period of time.
- G. A traffic/transportation study shall be submitted prior to site plan approval for review and determination of any necessary access improvements, including any off-site improvements required by FDOT, Lake County, the Lake-Sumter MPO or the City of Leesburg. Said improvements will be the responsibility of the Permittee.

LANDSCAPING AND BUFFER REQUIREMENTS

- A. All landscaping and buffering shall be in accordance with regulations contained within the City of Leesburg Code of Ordinances.
- B. Variations to the landscape requirements of the code may be approved by the Community Development Director or designee, as long as the intent of the PUD and the Landscaping Code are maintained, including consideration of existing fencing on adjacent properties and existing natural vegetative buffers.

11. MAINTENANCE

A. With the exception of any public utilities, maintenance of all site improvements, including but not limited to roadways, drives, internal sidewalks, landscaping and drainage shall be the responsibility of the property owner. A homeowners association shall serve as an appropriate entity for all common properties within the development.

12. <u>DEVELOPMENT PHASING</u>

- A. The proposed project may be constructed in phases in accordance with the Planned Unit Development Conditions and Conceptual Plan. Changes to the development conditions or conceptual plan, other than those conditions described in this agreement, shall be revised in accordance with the Planned Development review process.
- B. Implementation of the project shall substantially commence within 48 months of approval of this PUD (Planned Unit Development). In the event that the conditions of

the PUD have not been substantially implemented during the required time period, the PUD shall be scheduled with due notice for reconsideration by the Planning Commission at their next available regular meeting. The Planning Commission will consider whether to extend the PUD approval or rezone the property to another appropriate zoning classification.

DESIGN REQUIREMENTS

- A. All buildings shall utilize at least three of the following design features including garage vehicle doors to provide visual relief along all elevations of the single family dwelling units. Designs may vary throughout the development.
 - Dormers
 - Gables
 - Recessed or raised entries
 - Covered porch entries
 - Cupolas
 - Pillars or decorative posts
 - Bay window (minimum 12 inch projections)
 - Eaves (minimum 6-inch projections)
 - Front windows with arched glass tops and minimum 4-inch trim.
 - Garage vehicle doors shall incorporate the following elements: raised decorative panels, decorative glass panels or panes, decorative hinges, etc.
 - Front doors shall incorporate the following decorative elements: raised decorative panels, decorative glass panels or panes, decorative handles, etc.
- B. Exterior building materials contribute significantly to the visual impact of a building on the community. These materials shall be well designed and integrated into a comprehensive design style for the project. The total exterior wall area of each building elevation shall be composed of one of the following:
 - At least thirty-five percent (35%) full-width brick or stone (not including window and door areas and related trim areas), with the balance being any type of lap siding and/or stucco.
 - 2) At least thirty percent (30%) full-width brick or stone, with the balance being stucco and/or a "cementitious" lap siding. (A "cementitious" lap siding product is defined as a manufactured strip siding composed of cement-based materials rather than wood fiber-based or plastic-based materials. For example, Masonite or vinyl lap siding would not be allowed under this option.).
 - 3) All textured stucco, provided there are unique design features such as recessed garages, tile or metal roofs, arched windows etc. in the elevationns of the buildings or the buildings are all brick stucco. Unique design features shall be reviewed by the Community Development Director for compliance.
 - Garages shall be placed in such a manner that ingress/egress shall be from the side.
- C. Other similar design variations meeting the intent of this section may be approved by the Community Development Director or designee.

14. MISCELLANEOUS CONDITIONS

A. The uses of the proposed project shall only be those uses identified in the approved Planned Unit Development Conditions. Any other proposed use must be specifically authorized in accordance with the Planned Development amendment process.

- B. No person, firm or corporation shall erect, construct, enlarge, alter, repair, remove, improve, move, convert, or demolish any building structure, or alter the land in any manner without first submitting the necessary plans and obtaining appropriate approvals in accordance with the City of Leesburg Codes.
- C. Construction and operation of the proposed use(s) shall at all times comply with the Planned Unit Development conditions set forth herein, and with all City and other governmental agencies rules and regulations.
- D. The transfer of ownership or lease of any or all of the property described in this PUD Agreement shall include in the transfer or lease agreement, a provision that the purchaser or lessee is made good and aware of the conditions pertaining to the Planned Unit Development established and agrees to be bound by these conditions. The purchaser or lessee may request a change from the existing plans and conditions by following the procedures as described in the City of Leesburg Land Development Code, as amended.
- E. These PUD Conditions shall inure to the benefit of, and shall constitute a covenant running with the land and the terms, conditions, and provisions hereof, and shall be binding upon the present owner and any successor, and shall be subject to each and every condition as set forth herein.

15. LEVELS OF SERVICE

A. Levels of Service

1. As submitted, the proposed zoning change does not appear to result in demands on public facilities which would exceed the current capacity of some public facilities, such as, but not limited to roads, drainage, and solid waste. However, no final development order (site plan and building permits) shall be granted for proposed development until there is a finding that all public facilities and services required for the development have sufficient capacity at or above the adopted level of service (LOS) to accommodate the impacts of the development, or that improvements necessary to bring facilities up to their adopted LOS will be in place concurrent with the impacts of the development.

B. Utilities

Projected Capacities

- a. The City's utility planning efforts draw upon phasing, capacity and service requirements, based upon information provided by the applicant. The City develops its plans consistent with sound engineering principles, prudent fiscal practices and due regard for regulatory compliance.
- b. If the development requires construction of new distribution or collection lines, since existing facilities in the service area are not adequate, the developer will be required to construct such facilities to provide service. The developer will bear the cost of design, permitting and construction. Any such facilities must be constructed in a fashion consistent with the City's master plans and to the City standards and specifications.

Commitment of Capacity

 There are no previous commitments of any existing or planned excess capacity.

Ability to Provide Services

 At this time, the City does not intend to provide water, wastewater and reclaimed water service to this development.

PZ CASE # 15-92 EXHIBIT B

Legal Description

THAT PART OF SECTIONS 21, 27, AND 28 OF TOWNSHIP 20 SOUTH, RANGE 24 EAST, IN LAKE COUNTY, FLORIDA, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF THE NW 1/4 OF THE NW 1/4 OF SAID SECTION 28, TOWNSHIP 20 SOUTH, RANGE 24 EAST, AND RUN NORTH 00'12'05" EAST ALONG THE WEST LINE OF THE NW 1/4 A DISTANCE OF 1.029.78 FEFT TO A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF COUNTY ROAD NO. C-48, SAID POINT BEING ON A CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 8 878 68 FEET AND A RADIAL BEARING OF NORTH 48"31"02" WEST: THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE AND SAID SOUTHEASTERLY RIGHT OF WAY LINE THROUGH A CENTRAL ANGLE OF 03*31'31" AN ARC LENGTH OF 546.29 FEET TO THE END OF SAID CURVE: THENCE NORTH 45'00'29' EAST ALONG SAID SOUTHEASTERLY RIGHT OF WAY LINE OF COUNTY ROAD NO, C-48 A DISTANCE OF 2,589.23 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT OF WAY LINE OF FLORIDA'S TURNPIKE: THENCE SOUTH 43°02'13' EAST ALONG SAID SOUTHWESTERLY RIGHT OF WAY LINE A DISTANCE OF 804.75 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION: FROM SAID POINT OF BEGINNING, CONTINUE SOUTH 43° 62'13" EAST ALONG SAID SOUTHWESTERLY RIGHT OF WAY LINE OF FLORIDA'S TURNPIKE A DISTANCE OF 1,862,41 FEET TO A POINT ON THE NORTH LINE OF THE NE 1/4 OF THE AFOREMENTIONED SECTION 28: THENCE NORTH 88°43'55" WEST ALONG THE NORTH LINE OF THE NE 1/4 A DISTANCE OF 219.06 FEET: THENCE SOUTH 00*14'06" WEST, 1.325.25 FEET TO A POINT ON THE NORTH LINE OF THE SW 1/4 OF THE NE 1/4 OF SAID SECTION 28: THENCE SOUTH 89°46' 11' EAST ALONG THE NORTH LINE OF THE SW 1/4 OF THE NE 1/4 A DISTANCE OF 165.40 FEET TO THE SOUTHWEST CORNER OF THE NE 1/4 OF THE NE 1/4 OF SAID SECTION 28: THENCE NORTH 00°14'13' EAST ALONG THE WEST LINE OF THE NE 1/4 OF THE NE 1/4 A DISTANCE OF 331.29 FEET, THENCE SOUTH 89°45'37" EAST, 330.83 FEET, THENCE NORTH 00" 14'27" EAST, 232,23 FEET THENCE NORTH 46"57'47" EAST, 320,23 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT OF WAY LINE OF FLORIDA'S TURNPIKE; THENCE SOUTH 43"02"13" EAST ALONG THE SOUTHWESTERLY RIGHT OF WAY LINE OF FLORIDA'S TURNPIKE. 4.764.66 FEET TO A POINT ON THE SOUTH LINE OF THE NORTH 1/2 OF THE SW 1/4 OF THE AFOREMENTIONED SECTION 27, TOWNSHIP 20 SOUTH, RANGE 24 EAST, THENCE NORTH 891 53'48" WEST ALONG THE SOUTH LINE OF THE NORTH 1/2 OF THE SW 1/4 OF SAID SECTION 27 A DISTANCE OF 2.466.14 FEET TO THE SOUTHEAST CORNER OF THE NE 1/4 OF THE SE 1/4 OF THE AFOREMENTIONED SECTION 28: THENCE NORTH 89'50'40' WEST ALONG THE SOUTH LINE OF THE NE 1/4 OF THE SE 1/4 A DISTANCE OF 1.322.68 FEET; THENCE NORTH 00'13'48" EAST

File No.: 01205-28307 Page 2 of 3

ALONG THE WEST LINE OF THE NE 1/4 OF THE SE 1/4 OF SAID SECTION 28 A DISTANCE OF 682.43 FEET TO A POINT ON THE SOUTH LINE OF THE NORTH 1/2 OF THE NW 1/4 OF THE SE 1/4 OF SAID SECTION 28; THENCE NORTH 69*49*34 WEST ALONG THE SOUTH LINE OF THE NORTH 1/2 OF THE NW 1/4 OF THE SE 1/4 A DISTANCE OF 935.89 FEET; THENCE NORTH 00*12*41* EAST, 662.73 FEET; THENCE NORTH 11*55*18* WEST, 1356.70 FEET; THENCE NORTH 00*12*41* EAST, 2680.71 FEET TO THE POINT OF BEGINNING.

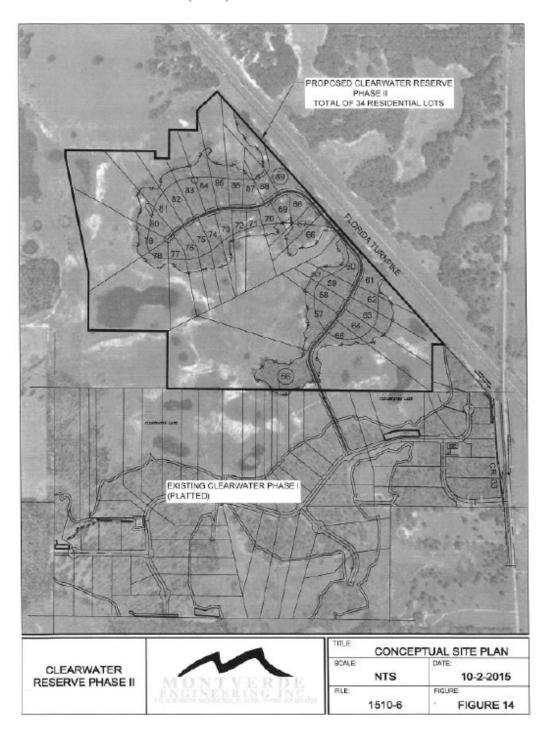
LESS THAT PART OF CLEARWATER RESERVE PHASE 1, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 57, PAGES 89 THROUGH 94, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 27, SOUTH OF THE FLORIDA TURNPIKE SUNSHINE STATE PARKWAY.

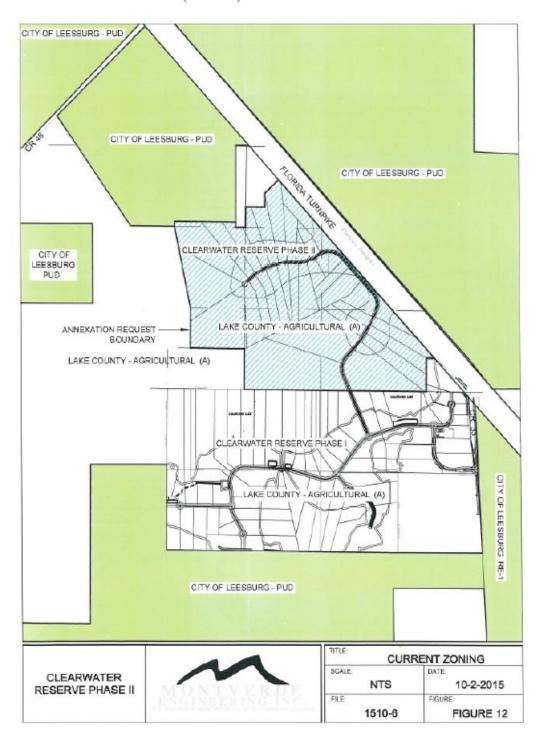
LESS:

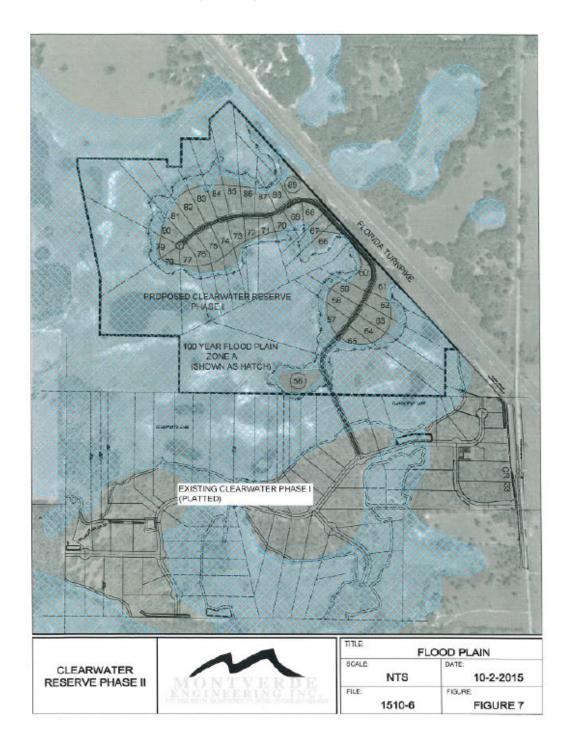
That part of Sections 21, and 28 of Township 20 South, Range 24 East, in Lake County, Florida, bounded and described as follows: Commence at the Southwest corner of the Northwest 1/4 of the Northwest 1/4 of said Section 28, Township 20 South, Range 24 East, and run North 00°12'05" East along the West line of the Northwest 1/4 a distance of 1,029.78 feet to a point on the Southeasterly right of way line of County Road No. C-48, said point being on a curve concave Southeasterly and having a radius of 8,878.68 feet and a radial bearing of North 48"31"02" West; thence Northeasterly along the arc of said curve and said Southeasterly right of way line through a central angle of 03°31"31" an arc length of 546.29 feet to the end of said curve; thence North 45°00'29" East along said Southeasterly right of way line of County Road No. C-48 a distance of 2,589.23 feet to a point on the Southwesterly right of way line for Florida's Tumpike; thence South 43°02'13" East along said Southwesterly right of way line a distance of 804.75 feet to the Point of Beginning of this description; from said Point of Beginning, continue South 43°02'13' East along said Southwesterly right of way line of Florida's Tumpike a distance of 1,862.41 feet to a point on the North line of the Northeast 1/4 of the aforementioned Section 28; thence North 89*43'55" West along the North line of the Northeast 1/4 a distance of 219.05 feet; thence South 00"14"06" West, 1,242.70 feet; thence North 89"44"26" West a distance of 1.056.48 feet; thence North 00"12"41" East, 2.589.16 feet to the Point of Beginning.

TOGETHER WITH AND SUBJECT TO EASEMENT "A" DESCRIBED AS FOLLOWS, TO WIT: A 50- foot wide easement for ingress and egress lying over, upon and through the following described parcel of land: Commence at the Southwest comer of the Northwest 1/4 of the Northwest 1/4 of Section 28. Township 20 South, Range 24 East, in Lake County, Florida, and run North 00*12'05" East along the West line of the Northwest 1/4 of said Section 28 a distance of 1029,78 feet to a point on the Southeasterly right-of-way line of County Road No. C-48, said point being on a curve concave Southeasterly and having a radius of 8,878.68 feet and a radial bearing of North 48"31"02" West; thence Northeasterly along the arc of said curve and said Southeasterly right-of-way line through a central angle of 03*31*31* an arc length of 546.29 feet to the end of said curve; thence North 45°00'29" East, along said Southeasterly right-of-way line of County Road No. C-48 a distance of 2138.98 feet to the Point of Beginning of this easement description; from said Point of Beginning, continue North 45"00"29" East along said Southeasterly right-of-way line a distance of 50.12 feet; thence South 49°02' 16" East, 37.18 feet; thence South 87"03"19" East, 569.89 feet to a point on the Southwesterly right-of-way line of Florida's Tumpike; thence South 43°02'13" East along said Southwesterly right-of-way line of Florida's Tumpike a distance of 2,206,72 feet to a point on the North line of the Northeast 1/4 of the aforementioned Section 28; thence North 89'43'55" West along the North line of the Northeast 1/4 of said Section 28 a distance of 68.71 feet, thence North 43°02'13" West parallel with the Southwesterly right-ofway line of Florida's Turnpike a distance of 2,139.39 feet; thence North 67"03"19" West 566.90 feet; thence North 49°02'16" West, 57.94 feet to the Point of Beginning.

EXHIBIT C









AGENDA MEMORANDUM

Item No: 6B.

Meeting Date: July 11, 2016

From: Dan Miller, Planning & Zoning Manager

Subject: Ordinance Amendment - Section 25-292(16) "Outdoor Storage and Display

Outside Industrial Zoning District"

Staff Recommendation

Planning and Zoning staff presents the attached ordinance which will provide standards for outdoor storage and display.

Analysis

This ordinance provides new criteria for outdoor storage and display in commercial and professional zoning districts, regulates the use of trailers and other temporary storage facilities, identifies affected areas, allows a maximum square footage of these uses based on the size of the primary building, allows a 120-day grace period for compliance, and allows exceptions for specifically identified uses. It also provides separate definitions for outdoor storage (the storage of goods, long term, stored outside the principal building) and outdoor display of goods available for sale (items taken in and out on a daily basis).

This ordinance is in response to the request of the City Commission for the regulation of outdoor storage and display, to assist in improving the overall esthetics of the City of Leesburg. The scope of the Ordinance will apply to properties zoned C1 (Neighborhood Commercial) C2 (Community Commercial), C3 (Highway Commercial) and RP (Residential Professional) properties along the main corridors of US Highway 441, US Highway 27 and County Road 44 (Main St. and S. Dixie Ave.) It would apply to existing businesses as well as any new businesses along the City's main corridors, operating within 500 feet of the right of way throughout Leesburg. The Ordinance also requires compliance for non-conforming properties within 120 days of the approval of the Ordinance, if approved by the City Commission.

For long term outdoor storage, the Ordinance allows for 5% of the square footage (of the principal building's square footage) to be used as outside storage. The outdoor storage is required to be contained in storage sheds or buildings, and is required to be enclosed by a fence or wall to conceal their contents from a public street.

Under the definition of the display of outside goods that are readily available for sale (items that would be taken in and out each day), the Ordinance would allow for 10% of the square footage (of the principal building's square footage) to be used for this type of display. The displays would be required to be a minimum of 50 feet from any residential zoning district. No flammable or explosive materials/liquids will be permitted to be stored in bulk above ground.

There are exemptions within the Ordinance pertaining to shopping center/big box store type retailers (WalMart, Tractor Supply, Rural King) with outside storage. Outside storage within this scope will be permitted based on leases held between the tenant and the property owner.

The ordinance was recommended for <u>disapproval</u> by the Planning Commission by a unanimous vote of 7-0. Staff was instructed by the Planning Commission to communicate to the City Commission that the ordinance was not business friendly and would result in excessive restriction on businesses in the community.

Options

- 1. Approve the ordinance as presented.
- 2. Disapprove the ordinance as presented.
- 3. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

No fiscal impact is expected as a result of approving or disapproving this action.

Submission Date and Time: 7/11/2016 9:28 AM____

Department:Comm Dev	Reviewed by: Dept. Head	Account No
Prepared by: _Dan Miller P&Z Mgr Attachments: Yes No Advertised:Not Required	Finance Dept.	Project No
Dates: Attorney Review : Yes No	Deputy C.M. MWR	WF No
	Submitted by: City Manager	Budget
Revised 6/10/04	Ony Munugui	Available

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LEESBURG, FLORIDA, ESTABLISHING NEW CRITERIA FOR OUTDOOR STORAGE AND DISPLAY IN COMMERCIAL AND PROFESSIONAL ZONING DISTRICTS; REGULATING USE OF TRAILERS AND OTHER TEMPORARY STORAGE FACILITIES IN COMMERCIAL AND PROFESSIONAL ZONING DISTRICTS; PROVIDING FOR EXEMPTIONS; REPEALING §25-292(23) AND OTHER CONFLICTING ORDINANCES; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Leesburg, Florida, deems current ordinances regulating outdoor storage and display of goods and merchandise in commercial zoning districts to be inadequate; and

WHEREAS, the City Commission finds that unregulated or poorly regulated outdoor storage and display of inventory, merchandise, goods offered for sale, and other items, and long term use of trailers, sheds, tents, and other temporary storage facilities in commercial zoning districts, creates an appearance of blight, detracts from efforts by the City to improve the aesthetics of its commercial corridors, and may foster crimes including theft of items stored outdoors; and

WHEREAS, the City's Main Street Streetscape project from 9th Street to Palmetto Street, and its more recent expansion from 9th Street to 14th Street, constitute major attempts to improve the aesthetics of its business district, and recent changes to landscape ordinances and other land use regulations were implemented in part to improve the appearance of all commercial areas within Leesburg, the effectiveness of which is negated at least in part by outdoor storage and display;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

SECTION I.

§25-292(16) of the Code of Ordinances of the City of Leesburg, Florida, is amended in its entirety to read as set forth below:

- (16) Outdoor Storage and Display Outside Industrial Zoning Districts.
 - a. Definitions: The following terms as used in this Ordinance shall have the meanings shown:
 - "Outdoor storage" means the storing or maintaining, exterior to any permanent, fully enclosed building or structure of goods, merchandise, inventory, equipment or other tangibles for any purpose other than outdoor sales display as defined in this section. The term outdoor storage shall not include semitrailers being actively used on a regular basis to transport goods or other freight,

- temporarily parked and not utilized for storage of goods, merchandise, inventory, equipment or other tangibles.
- "Outdoor sales display" means the displaying of goods, merchandise or products outdoors such that the items are readily available for sale at retail on the same lot and in conjunction with a permitted or conditional use which is otherwise operated entirely within a permanent fully enclosed building.
- "Portable storage facilities" means any trailer, truck, shed (whether
 or not anchored to the ground), tent or other pole structure, "POD"
 or similar portable enclosure, or other wheeled or readily movable
 device, used to store inventory, wares, inventory, equipment, or
 other tangibles.
- b. Scope of Ordinance: This Ordinance [§25-292(23)] shall apply only in commercially or professionally zoned districts, on parcels visible from, or located within 500 feet of, the rights of way of U.S. Highway 441, U.S. Highway 27, County Road 44 (known as South Street and Dixie Avenue), and Main Street. However, this Ordinance shall not apply to outdoor storage within the parking lot of a shopping center, if such storage (i) is permitted by the lease between the property owner and the business engaging in such storage; (ii) does not reduce the total number of parking spaces below the minimum required for the business location, and (iii) is located no less than 150 feet from the right of way of any road, street or highway.
- c. No outdoor storage or outdoor sales display may be located within fifty (50) feet from the nearest residential district.
- d. The location of outdoor storage areas shall be <u>limited to permitted on</u> the <u>front</u>, side or rear of the primary structure to which the outdoor storage belongs, and a minimum five (5) feet from the principal building. Items located on a porch of a building are considered to be stored outdoors, if the porch is not fully enclosed. At no point should outdoor storage be located in front of any portion of the principal building.
- e. No inflammable or explosive liquids, solids or gases shall be stored in bulk above ground. Tanks or drums of fuel directly connecting with heating devices or appliances located on the same premises as the tanks or drums of fuel are excluded from this provision.
- f. All outdoor storage facilities shall be enclosed by a fence or wall adequate to conceal such facilities and the contents thereof from adjacent property or a public street. Such walls and fences must be placed within the property line, and any such fences or walls must be a

minimum of twenty-five (25) feet from the property line bordering a public street. All outdoor storage areas shall meet required district building setback lines. Outdoor storage facilities not in compliance with this subsection shall have a period not to exceed 120 days within which to install the required fence or wall.

- g. No materials or wastes shall be disposed of on any premises in such form or manner that they may be transferred off such premises by natural causes or forces.
- h. All materials or wastes which might cause fumes or dust or which constitute a fire hazard or which may be edible by or otherwise be attractive to rodents, insects, or other vermin, shall be stored outdoors only in closed containers.
- i. Portable storage facilities are prohibited, except as otherwise specifically provided in this Ordinance. Portable storage facilities that exist prior to the adoption of this Ordinance shall have a time period not to exceed 120 days from the effective date of this Ordinance, to remove such facility. Portable storage facilities, temporary offices, and outdoor storage on active construction sites are exempt and shall be removed from the site no later than two (2) weeks after the construction is completed.
- Outdoor storage is prohibited on the roofs of structures.
- k. No outdoor storage area shall block or encroach upon required off-street parking, pedestrian access, fire lanes and maneuvering areas of the site.
- The outdoor storage area is limited to a maximum five (5) percent of the square footage of the principal structure occupied by the business engaging in outdoor storage.
- m. Outdoor sales display shall meet the following requirements:
 - Outdoor sales display shall not occupy any required parking spaces, landscape area, pedestrian accessibility or fire lane. Items located on a porch of a building are considered to be outside if the porch is not fully enclosed.
 - Outdoor sales display shall not extend into public sidewalk or rightof-way or onto adjacent property, and must not extend more than fifteen (15) feet outside of the principal structure or within fifteen (15) feet of the right of way of adjacent public streets.
 - No outdoor sales display area may exceed ten (10) percent of the square footage of the portion of the principal structure occupied by

- the merchant utilizing the outdoor sales display, or five hundred (500) square feet, whichever is less.
- Outdoor sales display shall be displayed in a neat and orderly manner and maintained in a clean, litter-free manner, and shall not impede pedestrian traffic along any sidewalk.
- 5. Outdoor sales display merchandise shall not be placed, stored, or maintained outside the principal structure, except during normal hours of operation of the business, and in no case between 8:00 p.m. and 8:30 a.m. each day. All merchandise shall be removed from the outdoor sales display area between those hours, and placed either inside the principal structure, or in an outdoor storage area fully compliant with the terms of this Ordinance and other ordinances of the City.
- All sales of merchandise displayed outdoors shall be consummated indoors, and no cash register or package-wrapping counter shall be located out of doors.
- 7. No outdoor sales display area shall be utilized until the merchant has filed a site plan with the Community Development Department, depicting the location and dimensions of the outdoor sales display, and indicating compliance with this Ordinance and other ordinances of the City, and the Community Development Department has approved such site plan in writing. The Community Development Department may impose a site plan approval fee for such service. After approval of a site plan, all outdoor sales display activities must comply fully with the site plan. Any deviation from the site plan, or other violation of this Ordinance, shall be grounds for revocation of site plan approval and the merchant must then cease all outdoor sales display activities. Violations shall be determined by the Special Magistrate through the Code Enforcement process.
- Outdoor sales display is prohibited on the roofs of structures.
- The following outdoor storage and outdoor sales display activities shall be exempt from this Ordinance:
 - Portable storage facilities, temporary offices, and outdoor storage on active construction sites are exempt and shall be removed from the site no later than two (2) weeks after the construction is completed.
 - Storage and display of automobiles, trucks and other motor vehicles, farm equipment, tractors, boats, and other vehicles and implements offered for sale to the public by a licensed dealer of such vehicles, provided that no such storage and display may take place between

- the adjacent road or street right of way, and any landscaping along such right of way as required by the City of Leesburg Code.
- 3. Use of portable storage facilities, for outdoor storage only (not for outdoor sales display), for storage of seasonal or holiday inventory (i.e. Christmas, Valentine's Day etc.), provided the portable storage facilities otherwise comply with this Ordinance, are brought onto the property no sooner than 20 days prior to the holiday, and are removed no later than 7 days after the holiday, and provided further this usage is limited to no more than three times within any one calendar year.
- 4. Areas designated for the outdoor sale, display or storage of monument head stones, plant material including live plants, fruits and vegetables and related plant materials. This exemption includes rock, mulch, pavers, building and landscape materials including bird baths, fountains etc., and lumberyards or new building materials.
- Truck and trailer rentals which have met applicable requirements as set forth in the City of Leesburg Code, and all other applicable laws, rules, and regulations.
- Retail operations that occur under a permitted permanent roofed canopy structure attached to the principal structure on the lot per an approved site plan, which meets all other requirements of the City of Leesburg Code and applicable State law.
- p. Any outdoor storage or outdoor sales display in areas regulated by this Ordinance, in existence on the date this Ordinance is approved by the City Commission, must be brought into compliance with this Ordinance, or terminated, no later than 120 days from the date of City Commission approval.

SECTION II.

§25-292(23) of the City of Leesburg Code of Ordinances, together with any other ordinances or parts of ordinances which are in conflict with this Ordinance, are hereby repealed, to the extent necessary to alleviate the conflict, but shall continue in effect insofar as they are not in conflict herewith, unless repeal of the conflicting portion destroys the overall intent and effect of any of the conflicting ordinance, in which case those ordinances so affected shall be hereby repealed in their entirety.

SECTION III.

If any portion of this Ordinance is declared invalid or unenforceable, and to the extent that it is possible to do so without destroying the overall intent and effect of this Ordinance, the portion deemed invalid or unenforceable shall be severed herefrom and the remainder of

SECTION IV.
This Ordinance shall become effective upon its passage and adoption according to law.
PASSED AND ADOPTED at the regular meeting of the City Commission of the City of Leesburg, Florida, held on the day of , 2016.
THE CITY OF LEESBURG, FLORIDA
BY:
JAY HURLEY, Mayor
Attest:ANDI PURVIS, City Clerk

the ordinance shall continue in full force and effect as if it were enacted without including

the portion found to be invalid or unenforceable.



AGENDA MEMORANDUM

Item No: 6C.

Meeting Date: July 11, 2016

From: William Spinelli, CPA, Director of Finance

Subject: Resolution appointing a plan committee to Monitor Operation of the City's

457(b) Plan and 401(a) Plan.

Staff Recommendation:

Approve resolution appointing a plan committee to Monitor Operation of the City's 457(b) Plan and 401(a) Plan.

Analysis:

The City is formally establishing the 457(b) Plan and the 401(a) Plan Review Committee. The Committee will meet quarterly with Fiduciary First to ensure the defined contribution plan for the City's general employees is incompliance with all federal requirements and they will promote retirement education for the employees as well.

Options:

- 1. Approve Resolution
- 2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

There is no financial Impact to the City of Leesburg. Any costs associated with either plan will be part of the fees paid by the participants.

Submission Date and Time: 7/11/2016 9:28 AM_

Department: Prepared by:	Reviewed by: Dept. Head	Account No
Attachments: Yes_ No Advertised: Not Required	Finance Dept	Project No
Dates: No No	Deputy C.M.	WF No
Attorney Review . Tes NO	Submitted by: City Manager	Budget
Revised 6/10/04		Available

RESOLUTION NO.	
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RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA APPOINTING A PLAN COMMITTEE TO ADMINISTER AND MONITOR OPERATION OF THE CITY'S 457(b) PLAN AND 401(a) PLAN, SPECIFYING THE DUTIES AND RESPONSIBILITIES OF THAT COMMITTEE, ITS AUTHORITY TO ACT ON BEHALF OF THE CITY IN CERTAIN TASKS, AND ITS AUTHORITY TO EXECUTE CERTAIN DOCUMENTS ON BEHALF OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

WHEREAS, the City of Leesburg the City of Leesburg, Florida, is an adopting employer to the City of Leesburg 457(b) Plan, effective as executed November 13, 1992 as amended, and the City of Leesburg 401(a) Plan, effective January 1, 2006 as amended (the "Plans"), and

WHEREAS, the City Commission has determined that it would be in the best interests of the City of Leesburg, its employees and its citizens, to appoint a Plan Committee to administer and monitor operation of the Plans,

NOW THEREFORE, BE IT RESOLVED THAT a Plan Committee is hereby established to administer and monitor the operation of the Plans and coordination or supervision of various plan service providers, and that this Plan Committee will include, but shall not be limited to, those individuals occupying the following positions within the City of Leesburg:

Director, Human Services Financial Reporting Manager Customer Accounts Manager Deputy Finance Director Finance Director

The Plan Committee is empowered to make decisions regarding the general operation of the Plans, engage vendors to provide service to the Plans, administer the Plans on an ongoing basis, and make any decisions regarding the operation of the Plans, investments of Plan assets, and other aspects of the day to day operation of the Plans, and to achieve continued compliance with all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that the City Commission approves the proposed Indemnity Agreement running from the City in favor of the members of the Plan Committee, and authorizes the Mayor and City Clerk to execute that Indemnity Agreement. The Chair of the Plan Committee is authorized to execute any and all documents, and take all actions, reasonably necessary to effectuate the transfer of the Plans from ICMA to Mass Mutual.

THIS RESOLUTION is incorporated into the upon its passage and adoption according to law.	e minutes of the Plans and shall take effect
PASSED AND ADOPTED at the regular meet Leesburg, Florida, held on the day of	
TH	HE CITY OF LEESBURG, FLORIDA
ВУ	/: MAYOR
Attest:	

INDEMNITY AGREEMENT

THIS AGREEMENT is made and entered into this	day of	, 2016,
but is effective for all purposes as of day of	, 20	_, by and between
the City of Leesburg, Florida (hereinafter referred to as the	"Indemnitor") and	Dann Herrin, John
Van Horn, Paul Austin, James Williams, Bill Spinelli_	_ (hereinafter re	eferred to as the
"Indemnitees").	•	

WITNESSETH:

WHEREAS, the Indemnitor, and the City of Leesburg Plan Committee serve as the plan administrators for the City of Leesburg 457(b) and 401(a) Plans ("Plans") sponsored by the Indemnitor; and

WHEREAS, the Indemnitor, and the City of Leesburg Retirement Plan Committee, as the plan administrators of the Plan, are authorized to designate one or more individuals to perform certain duties required of the plan administrators for the Plan; and

WHEREAS, the Indemnitor, and the City of Leesburg Retirement Plan Committee have asked the Indemnitees to serve as an agent for the plan administrators with respect to the various retirement plan functions; and

WHEREAS, the Indemnitor has asked the Indemnitees to serve as the "Plan Committee Members" responsible for compliance with federal privacy requirements imposed upon the Indemnitor; and

WHEREAS, as the agent for the plan administrators of the Plan, the Indemnitees are to be responsible for various administrative functions with respect to the Plan for the benefit of the employees of the Indemnitor, and will perform such functions without additional compensation from the Plan or the Indemnitor; and

WHEREAS, the Indemnitor believes that it is in the best interests of the Indemnitor, and their employees, for the Indemnitees to serve as the agents for the plan administrators of the Plan and is willing to indemnify the Indemnitees as hereinafter provided.

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements contained in this Agreement, it is hereby agreed as follows:

- 1. **INDEMNIFICATION GENERALLY**. Subject to and upon the terms and conditions of this Agreement, the Indemnitor hereby agrees to indemnify the Indemnitees, jointly and severally, with respect to any and all claims, losses, damages and expenses which may be incurred by the Indemnitees as a result of or arising out of:
 - (A) any threatened, pending, or completed action, suit or proceeding, whether brought by or in the right of the Indemnitor or otherwise and whether of a civil, criminal, administrative or investigative nature, in which the Indemnitees or any one or more but not all of them may be or may have been involved as a party or otherwise, arising out of the fact that the Indemnitees are or were an agent of the plan administrators of the Plan and/or a Plan Committee Member;

- (B) any attempt (regardless of its success) by any person to charge or cause any one or more of the Indemnitees to be charged with wrongdoing or with financial responsibility for damages arising out of or incurred in connection with the matters indemnified against in this Agreement; or
- (C) any expense, assessment, fine, tax, judgment or settlement payment arising out of or incident to any of the matters indemnified against in this Agreement, including reasonable fees and disbursements of counsel (before and at trial, and in appellate proceedings).
- 2. **LIMITATION**. Nothing in the Indemnity Agreement shall be deemed to relieve the Indemnitees of any liability that may be incurred by way of:
 - (A) a violation of the criminal law, unless the Indemnitees had reasonable cause to believe their conduct was lawful and no reasonable cause to believe such conduct was unlawful:
 - (B) a transaction in which the Indemnitees derived an improper personal benefit;
 - (C) willful misconduct or gross negligence in the performance of their duties; or
 - (D) conduct pursuant to then-applicable law that prohibits such indemnification.
- 3. <u>LEGAL ACTION</u>. Whenever any claims shall arise for indemnification under this Agreement, the affected Indemnitees shall notify the Indemnitor promptly and in any event within 30 days after the Indemnitees have actual knowledge of the facts constituting the basis for such claim. Regardless of whether Indemnitor undertakes to defend such suit or other actions, it shall be bound by the terms of any judgment or settlement arrived at therein and shall pay all costs of the Indemnitees as provided herein.
- 4. **TERM**. This Agreement shall be effective as of _____ day of _____, 20___ and shall continue in full force and effect until the date six years after the date of this Agreement, or six years after the termination of any Indemnitees' employment by the Indemnitor, whichever is later, provided that such term shall be extended by any period of time during which the Indemnitor is in breach of a material obligation to the Indemnitee, plus ninety days.
- 5. **INSURANCE COVERAGE**. The Indemnitor may acquire, on behalf of the Indemnitees, insurance coverage against any liability that the Indemnitees may incur as a result of any act or failure to act in their capacities as agents for the plan administrators for the Plan or as Plan Committee Members, in such an amount as the Indemnitor, at its sole discretion, may deem to be appropriate. If the Indemnitor elects to acquire such coverage, the Indemnitees shall provide the Indemnitor with reasonable assistance in acquiring such coverage.
- 6. <u>BINDING EFFECT</u>. This Agreement shall be binding upon and inure to the benefit of the successors in interest and assigns, heirs and personal representatives, as the case may be, of the parties.

	WHEREOF , 20		parties	have	executed	this	Agreement	on the	 day of
			By: Its:						
					"IND	EMN	ITOR"		
	"INDEMNITE	EES"							

Miscellaneous Accounts Receivable Customers with City Attorney Prepared by Finance May 17, 2016

Customer Name			<u>Description</u>	Amount Unpaid	Billed Date
ACCOUNTS CURRENTLY V	WITHOUT RESOLUTION				
	RECOMMENDATIONS:	ATTORNEYS NOTES			
001 FUND					
FTB Sports/Bert Holloway	attorney for collection	Civil Suit Filed 10/11/11	Sleepy Hollow Field Rental	\$ 6,313.00	10/14/2011 -
All Terrain Lawn & Tractor	attorney for collection		AD Valorem Taxes/City Property Rent	\$ 10,199.54	11/1/2010
			Subtotal 001 Fund	\$ 16,512.54	
043 Fund					
Legacy Comm Dev	attorney for collection		Impact Fees + Interest	\$ 15,486.91	_ * 10/22/2008 -
				\$ 15,486.91	
044 FUND					
Legacy Comm Dev	attorney for collection		Impact Fees + Interest	\$ 36,136.13	* 10/22/2008 -
Logacy Commit Dev	atterney for concentent		impact ooc i intorost		_
				\$ 36,136.13	

^{*} Total for Legacy Water Impact Fees plus interest is \$15,486.91

^{*} Total for Legacy Wastewater Impact Fees plus interest is \$36,136.13

^{*} Total for Legacy \$51,623.04

CURRENTLY MAKING I	PAYMENTS						
		ATTORN	NEYS NOTES				Date of
001 FUND Barker, Jennifer	\$50 per month per email from	Jay Evans	Educational Funding Reimb	\$ \$	1,326.08 1,326.08	10/1/2007	Last Pymt 4/29/2016
041 FUND Bassette, Gerald	\$20 per month agreement with	n Finance	Damage to City Property	\$ \$	60.00	8/1/2012	10/6/2015
048 Fund				Ą	60.00		
Buildtelligence	\$1,000.00 per month agreeme	ent with Finance	Ad Valorem Taxes	\$ \$	3,957.64 3,957.64	11/13/2015	4/19/2016
CURRENTLY WORKED	BY PROVIDING DEPARTMENT OF	R FINANCE					
041 FUND							
CenturyLink	Letter sent 04/23/2016		Pole Rental	\$	48,908.29		
Reel, Catherine	Letter sent 04/23/2016		Damage to City Property	<u>\$</u>	5,360.84 54,269.13		
048 Fund				•	0.,2000		
Greenslade, John	Letter sent 04/23/2016		Airport Hanger Rent, Fees & Taxes	\$ \$	602.25 602.25		
001 FUND TOTAL	\$	17,838.62					
041 FUND TOTAL 43 FUND TOTAL	\$ e	54,329.13 15,486.91	Tot	tal <u>\$</u>	128,350.68		
044 FUND TOTAL	\$ \$	36,136.13					
048 FUND TOTAL	\$	4,559.89					
	\$	128,350.68					

Expected write offs as of September 30, 2016

Every September the Finance Director informs the Commission the dollar amount of customer accounts to be written off. Listed below are the amounts for the prior fiscal years and how the City is trending for fiscal year 2015 and 2016.

Fiscal	Projected		Actual	Add'l Amount	
Write Off Year	W	ritten Off		Written Off	Collected
2015-2016	\$	-			
2014-2015	\$	430,775			
2013-2014		262,576		258,246	(4,329)
2012-2013		280,544	*	216,319	(64,225)
2011-2012		380,227	*	341,414	(38,813)
2010-2011		586,949	*	481,948	(105,001)
2009-2010		681,622	*	598,787	(82,835)
2008-2009		467,183	*	437,240	(29,943)
2007-2008		373,550			
2006-2007		380,289			

Projected
Fiscal year 2015- Month by Month
10/01/14- 09/30/15

Amount **Number of Accounts Account Balance** Written Off **Commercial Residential** Commercial Residential Month October \$ 21,833 13 87 236.50 215.61 November 25,606 81 533.99 283.17 December 93,396 4 241 185.21 304.46 33,076 104 253.62 321.12 January 3 February 38,508 112 319.76 335.25 March 21,556 81 529.82 266.12 April 25,816 6 81 246.75 300.43 9 May 49,449 150 337.03 309.66 60 June 13,844 39.42 230.74 49,787 3 72 290.40 9,625.88 July 39,022 6 120 334.41 325.18 August September 18,882 48 1,009.90 372.33 53 Accounts to be written off* \$ 430,775 33 Prior Yr to Date \$ 181,295 904 difference \$ 249,480 20 (904)

Projected Fiscal year 2016 Month by Month 10/01/15- 09/30/16

Average

		Amount	Number of	Accounts	Account Balance				
Month	W	ritten Off	Commercial	Residential	Commercial	Residential			
October	\$	-	1	81	869.03	324.15			
November		-	2	85	1,053.64	357.65			
December		-	3	87	2,190.87	312.19			
January		-	4	113	5,397.93	351.51			
February		-	1	135	1,904.49	579.65			
March		-	6	175	502.95	440.40			
April		-	1	88	778.69	535.15			
May		-	0	0	0.00	0.00			
June		-	0	0	0.00	0.00			
July		-	0	0	0.00	0.00			
August		-	0	0	0.00	0.00			
September		-	0	0	0.00	0.00			
Accounts to be written off*	\$	-	18	764					
Prior Yr to Date	\$	430,775	53	1,237					
difference	\$	(430,775)	(35)	(473)					

Average

^{*} Amounts may change as collections and adjustments occur through out the year

^{*}This is higher due to the back log in billing from August thur October in the final bill processing.

City of Leesburg, Florida Report of Receipts and Disbursements by Fund For the Period Beginning On October 1, 2015 and Ending on April 30, 2016

		 Adamsad			Receipts	Territoria	1		B. dead
	Fund Name	Adopted Budget	 Revenues Amount	Nor	n-Revenue Receipts * Amount	Total Rece	Percentage	-	Budget Balance
	ruiu Name	Buuget	Amount		Amount	Amount	reicentage		Dalatice
001	General Fund	\$ 23,539,389	\$ 10,279,419.44	\$	5,459,642.82 \$	15,739,062.26	66.86%	\$	7,800,326.74
	Special Revenue Funds								
013	Housing Assistance	218,085	76,344.75		-	76,344.75	35.01%		141,740.25
021	Debt Service Fund	2,536,491	-		2,486,136.52	2,486,136.52	98.01%		50,354.48
031	Capital Projects Fund	3,583,166	80.54		188,111.98	188,192.52	5.25%		3,394,973.48
132	Local Option Sales Tax	2,107,075	921,772.92		-	921,772.92	43.75%		1,185,302.08
121	Police Forfeiture Fund	-	5,675.43		-	5,675.43	0.00%		(5,675.43)
122	Police Education Fund	12,000	3,590.26		-	3,590.26	29.92%		8,409.74
133	Gas Tax	972,426	423,337.47		-	423,337.47	43.53%		549,088.53
141	Police Impact Fees	-	29,757.25		-	29,757.25	0.00%		(29,757.25)
142	Fire Impact Fees	-	15,452.08		-	15,452.08	0.00%		(15,452.08)
143	Recreation Impact Fees	200,000	40,657.39		-	40,657.39	20.33%		159,342.61
151	Building Fund	 622,900	484,871.68		9,440.00	494,311.68	79.36%		128,588.32
	Community Redevelopment Agencies								
016	Greater Leesburg CRA Fund	345,249	312,502.47		-	312,502.47	90.52%		32,746.53
017	Carver Heights CRA Fund	861,894	212,261.37		-	212,261.37	24.63%		649,632.63
018	Highway 27/441 CRA Fund	 936,808	42,636.60		<u>-</u>	42,636.60	4.55%		894,171.40
	Total General Governmental Funds	 35,935,483	12,848,359.65		8,143,331.32	20,991,690.97	58.41%		14,943,792.03
	Enterprise Funds								
014	Stormwater Utility Fund	3,331,912	910,591.43		-	910,591.43	27.33%		2,421,320.57
041	Electric Utility Fund	74,294,846	39,266,679.45		118,270.04	39,384,949.49	53.01%		34,909,896.51
042	Gas Utility Fund	9,282,586	4,099,529.03		-	4,099,529.03	44.16%		5,183,056.97
043	Water Utility Fund	12,581,179	4,359,977.01		50,434.06	4,410,411.07	35.06%		8,170,767.93
044	Wastewater Utility Fund	13,035,013	6,347,011.68		-	6,347,011.68	48.69%		6,688,001.32
045	•	2,497,298	1,188,889.38		=	1,188,889.38	47.61%		1,308,408.62
046		3,921,108	2,318,836.33		=	2,318,836.33	59.14%		1,602,271.67
048	Airport Fund	 2,704,193	783,552.95		-	783,552.95	28.98%		1,920,640.05
	Internal Service Funds								
064	Health Insurance Fund	5,497,844	2,990,676.10		-	2,990,676.10	54.40%		2,507,167.90
065	Workers' Compensation Insurance Fund	505,304	373,047.30		-	373,047.30	73.83%		132,256.70
066	Risk Management Fund	649,098	651,358.26		=	651,358.26	100.35%		(2,260.26)
510	Fleet Maintenance Fund	 3,897,692	1,296,257.61		-	1,296,257.61	33.26%		2,601,434.39
	Pension Trust Funds								
061		1,245,113	808,811.65		-	808,811.65	64.96%		436,301.35
062	•	1,066,584	1,039,450.23		=	1,039,450.23	97.46%		27,133.77
063	•	2,591,446	1,910,358.88		-	1,910,358.88	73.72%		681,087.12
	Total All Funds	\$ 173,036,699	\$ 81,193,386.94	\$	8,312,035.42 \$	89,505,422.36	51.73%	\$	83,531,276.64

^{*} Interfund Transfers & Developer Contributions

City of Leesburg, Florida Report of Receipts and Disbursements by Fund For the Period Beginning On October 1, 2015 and Ending on April 30, 2016

				Disbursem	ents				Excess of Receipts
		Adopted	Budget	Over (Under)					
Fund Name		Budget		Amount	Percentage		Balance		isbursements
General Fund	\$	23,539,389	\$ 1	2,192,246.35	51.80%	\$	11,347,142.65	\$	3,546,815.91
Special Revenue Funds									
Housing Assistance		218,085		65,768.31	30.16%		152,316.69		10,576.44
Debt Service Fund		2,536,491		2,501,764.61	98.63%		34,726.39		(15,628.09)
Capital Projects Fund		3,583,166		188,111.98	5.25%		3,395,054.02		80.54
Local Option Sales Tax		2,107,075		1,265,551.46	60.06%		841,523.54		(343,778.54)
Police Forfeiture Fund		-		6,736.21	0.00%		(6,736.21)		(1,060.78)
Police Education Fund		12,000		12,137.67	101.15%		(137.67)		(8,547.41)
Gas Tax		972,426		177,189.53	18.22%		795,236.47		246,147.94
Police Impact Fees		-		2,376.84	0.00%		(2,376.84)		27,380.41
Fire Impact Fees		-		1,280.00	0.00%		(1,280.00)		14,172.08
Recreation Impact Fees		200,000		7,347.53	3.67%		192,652.47		33,309.86
Building Fund		622,900		235,721.53	37.84%		387,178.47		258,590.15
Community Redevelopment Agencies									
Greater Leesburg CRA Fund		345,249		270,252.95	78.28%		74.996.05		42,249,52
Carver Heights CRA Fund		861,894		38,277.25	4.44%		823,616.75		173,984.12
Highway 27/441 CRA Fund		936,808		346,934.43	37.03%		589,873.57		(304,297.83)
Total General Governmental Funds		35,935,483		17,311,696.65	48.17%		18,623,786.35		3,679,994.32
Enterprise Funds									
Stormwater Utility Fund		3,331,912		495,399.48	14.87%		2,836,512.52		415,191.95
Electric Utility Fund		74,294,846	3	0,458,866.49	41.00%		43,835,979.51		8,926,083.00
Gas Utility Fund		9,282,586		4,334,093.36	46.69%		4,948,492.64		(234,564.33)
Water Utility Fund		12,581,179		3,987,188.21	31.69%		8,593,990.79		423,222.86
Wastewater Utility Fund		13,035,013		4,723,102.41	36.23%		8,311,910.59		1,623,909.27
Communications Utility Fund		2,497,298		970,017.95	38.84%		1,527,280.05		218,871.43
Sanitation Services Fund		3,921,108		1,843,977.29	47.03%		2,077,130.71		474,859.04
Airport Fund		2,704,193		1,201,202.27	44.42%		1,502,990.73		(417,649.32)
Internal Service Funds									
Health Insurance Fund		5,497,844		3,416,547.75	62.14%		2,081,296.25		(425,871.65)
Workers' Compensation Insurance Fund		505,304		470,455.94	93.10%		34.848.06		(97,408.64)
Risk Management Fund		649,098		648,681.17	99.94%		416.83		2,677.09
Fleet Maintenance Fund		3,897,692		1,066,402.17	27.36%		2,831,289.83		229,855.44
Paneian Trust Funds									
Pension Trust Funds Municipal Police Petirement Trust Fund		1 245 142		556,930.12	44.73%		688,182.88		054 004 50
Municipal Police Retirement Trust Fund		1,245,113							251,881.53
Municipal Firemen's Retirement Trust Fund General Employees' Retirement Fund		1,066,584 2,591,446		744,643.10 1,498,546.40	69.82% 57.83%		321,940.90 1,092,899.60		294,807.13 411,812.48
Total All Funds	\$	173,036,699	\$	73,727,750.76	42.61%	\$	99.308.948.24	\$	15,777,671.60
I Olai Ali Fullus	Φ	173,030,099	φ	13,121,130.76	42.01%	Φ	JJ,JU0,J40.Z4	Φ	13,111,011.00

City of Leesburg, Florida Report of Receipts and Disbursements by Fund For the Period Beginning On October 1, 2014 and Ending on April 30, 2015

				Receipts				
		Adopted	Revenues	Non-Revenue Receipts *	Total Rece	eipts	Budget	
-	Fund Name	Budget	Amount	Amount	Amount	Percentage	Balance	
001 <u>(</u>	General Fund	\$ 23,105,520	\$ 8,720,584.13	\$ 5,702,843.52 \$	14,423,427.65	62.42%	\$ 8,682,0)92.35
5	Special Revenue Funds							
013	Housing Assistance	139,342	80,405.80	-	80,405.80	57.70%	58,9	936.20
021	Debt Service Fund	2,134,609	0.01	2,483,698.52	2,483,698.53	116.35%	(349,0	089.53)
031	Capital Projects Fund	2,257,408	(336.04	560,549.25	560,213.21	24.82%	1,697,1	194.79
132	Local Option Sales Tax	1,774,229	875,224.84	101,857.50	977,082.34	55.07%	797,1	146.66
121	Police Forfeiture Fund	-	21,435.64	-	21,435.64	0.00%	(21,4	435.64)
122	Police Education Fund	12,000	4,557.18	-	4,557.18	37.98%	7,4	442.82
133	Gas Tax	923,993	480,489.62	=	480,489.62	52.00%	443,5	503.38
141	Police Impact Fees	15,194	17,632.46	-	17,632.46	116.05%	(2,4	438.46)
142	Fire Impact Fees	-	17,061.05	-	17,061.05	0.00%	(17,0	061.05)
143	Recreation Impact Fees	25,079	23,551.00	-	23,551.00	93.91%	1,5	528.00
151	Building Fund	700,640	431,274.35	6,260.00	437,534.35	62.45%	263,1	105.65
9	Community Redevelopment Agencies							
016	Greater Leesburg CRA Fund	1,645,480	455,723.69	1,000,000.00	1,455,723.69	88.47%	189,7	756.31
017	Carver Heights CRA Fund	1,217,659	201,398.86	-	201,398.86	16.54%	1,016,2	260.14
018	Highway 27/441 CRA Fund	867,286	24,908.22	-	24,908.22	2.87%	842,3	377.78
]	Total General Governmental Funds	34,818,439	11,353,910.81	9,855,208.79	21,209,119.60	60.91%	13,609,3	319.40
<u>.</u>	Enterprise Funds							
014	Stormwater Utility Fund	3,631,516	856,436.65	-	856,436.65	23.58%	2,775,0	079.35
041	Electric Utility Fund	76,491,250	31,815,903.00	154,745.65	31,970,648.65	41.80%	44,520,6	301.35
042	Gas Utility Fund	10,287,074	4,626,952.28	-	4,626,952.28	44.98%	5,660,1	121.72
043	Water Utility Fund	14,118,424	4,006,127.13	32,776.47	4,038,903.60	28.61%	10,079,5	520.40
044	Wastewater Utility Fund	12,050,038	5,974,105.31	-	5,974,105.31	49.58%	6,075,9	932.69
045	Communications Utility Fund	2,381,074	987,916.61	-	987,916.61	41.49%	1,393,1	
046	Sanitation Services Fund	3,868,381	2,179,558.20	-	2,179,558.20	56.34%	1,688,8	
048	Airport Fund	3,028,960	3,088,881.37	24,161,844.83	27,250,726.20	899.67%	(24,221,7	766.20)
1	nternal Service Funds							
064	Health Insurance Fund	5,820,868	3,067,584.69	-	3,067,584.69	52.70%	2,753,2	283.31
065	Workers' Compensation Insurance Fund	532,509	327,388.72	-	327,388.72	61.48%	205,1	120.28
066	Risk Management Fund	656,716	651,469.55	=	651,469.55	99.20%	5,2	246.45
510	Fleet Maintenance Fund	3,068,982	1,154,685.34	-	1,154,685.34	37.62%	1,914,2	296.66
	Pension Trust Funds							
061	Municipal Police Retirement Trust Fund	1,258,249	1,116,890.63	-	1,116,890.63	88.77%	141.3	358.37
062	Municipal Firemen's Retirement Trust Fund	1,345,479	1,387,272.11	-	1,387,272.11	103.11%		793.11)
063	General Employees' Retirement Fund	2,561,233	2,533,907.70	-	2,533,907.70	98.93%		325.30
	Total All Funds	\$ 175,919,192	\$ 75,128,990.10	\$ 34,204,575.74 \$	109.333.565.84	62.15%	\$ 66,585,6	626.16
		,,		,	,,		,,.	

^{*} Interfund Transfers & Developer Contributions

City of Leesburg, Florida Report of Receipts and Disbursements by Fund For the Period Beginning On October 1, 2014 and Ending on April 30, 2015

			Disbursem	ents				Excess of Receipts
		Adopted	Dispuiseili	Budget		Over (Under)		
Fund Name		Budget	Amount	Percentage		Balance		isbursements
General Fund	\$	23,105,520 \$	12,376,762.67	53.57%	\$	10,728,757.33	\$	2,046,664.98
Special Revenue Funds								
Housing Assistance		139,342	37,213.37	26.71%		102,128.63		43,192.43
Debt Service Fund		2,134,609	2,219,711.32	103.99%		(85,102.32)		263,987.21
Capital Projects Fund		2,257,408	560,549.25	24.83%		1,696,858.75		(336.04)
Local Option Sales Tax		1,774,229	1,095,784.13	61.76%		678,444.87		(118,701.79)
Police Forfeiture Fund		-	17,893.14	0.00%		(17,893.14)		3,542.50
Police Education Fund		12,000	4,304.16	35.87%		7,695.84		253.02
Gas Tax		923,993	221,296.41	23.95%		702,696.59		259,193.21
Police Impact Fees		15,194	1,154.61	7.60%		14,039.39		16,477.85
Fire Impact Fees		-	1,200.00	0.00%		(1,200.00)		15,861.05
Recreation Impact Fees		25,079	1,159.40	4.62%		23,919.60		22,391.60
Building Fund		700,640	256,562.29	36.62%		444,077.71		180,972.06
Community Redevelopment Agencies								
Greater Leesburg CRA Fund		1,645,480	914,105.21	55.55%		731,374.79		541,618.48
Carver Heights CRA Fund		1,217,659	85,263.01	7.00%		1,132,395.99		116,135.85
Highway 27/441 CRA Fund		867,286	373,613.32	43.08%		493,672.68		(348,705.10)
Total General Governmental Funds		34,818,439	18,166,572.29	52.18%		16,651,866.71		3,042,547.31
Enterprise Funds								
Stormwater Utility Fund		3,631,516	466,783.25	12.85%		3,164,732.75		389,653.40
Electric Utility Fund		76,491,250	32,229,869.36	42.14%		44,261,380.64		(259,220.71)
Gas Utility Fund		10,287,074	4,774,691.37	46.41%		5,512,382.63		(147,739.09)
Water Utility Fund		14,118,424	3,892,446.83	27.57%		10,225,977.17		146,456.77
Wastewater Utility Fund		12,050,038	4,854,991.46	40.29%		7,195,046.54		1,119,113.85
Communications Utility Fund		2,381,074	892,970.09	37.50%		1,488,103.91		94,946.52
Sanitation Services Fund		3,868,381	2,246,072.47	58.06%		1,622,308.53		(66,514.27)
Airport Fund		3,028,960	1,204,906.01	39.78%		1,824,053.99		26,045,820.19
Internal Service Funds								
Health Insurance Fund		5,820,868	3,252,766.24	55.88%		2,568,101.76		(185,181.55)
Workers' Compensation Insurance Fund		532,509	287,123.77	53.92%		245,385.23		40,264.95
Risk Management Fund		656,716	649,074.74	98.84%		7,641.26		2,394.81
Fleet Maintenance Fund		3,068,982	1,121,716.91	36.55%		1,947,265.09		32,968.43
Pension Trust Funds								
Municipal Police Retirement Trust Fund		1,258,249	750,432.95	59.64%		507,816.05		366,457.68
Municipal Fremen's Retirement Trust Fund		1,345,479	948,620.44	70.50%		396,858.56		438,651.67
General Employees' Retirement Fund		2,561,233	2,050,895.54	80.07%		510,337.46		483,012.16
Total All Funds	\$	175,919,192 \$	77,789,933.72	44.22%	\$	98.129.258.28	\$	31,543,632.12
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CITY OF LEESBURG CASH AND INVESTMENTS BY FUND 4/30/2016

			GENERAL	SPECIAL REVENUE	SERVICE	CAPITAL PROJECTS	ELECTRIC UTILITY	GAS UTILITY	WATER UTILITY	WASTEWATER TREATMENT	COMMUNI- CATION	SANITATION SERVICES	STORM WATER	AIRPORT	BUILDING PERMITS	INTERNAL SERVICE
POOLED CASH & INVESTMENTS		TOTAL	FUND	FUNDS GROUP	FUNDS	FUND	FUND	FUND	FUND	FUND	SERV. FUND	FUND	FUND	FUND	FUND	FUNDS GROUP
OPERATING CASH		\$ 71,443,514.87	\$ 17,062,094.91	\$3,280,067.55 \$	590,169.09 \$	12,929.83	14,409,454.98 \$	6,021,044.73	\$ 6,306,373.72	\$ 7,768,222.14	\$ 829,546.51	\$ 2,044,345.39	\$2,569,563.16	\$1,228,210.00	\$ 528,384.08	\$ 8,793,108.78
RESTRICTED CASH																
	CUSTOMER DEPOSITS	5,337,292.87					4,573,924.59	272,849.74	479,159.66	3,500.00	2,933.88	4,925.00				
	RENEWL & REPLCMNT	12,749,692.05	339,498.80	24.24			3,815,722.02		1,995,059.99	4,532,510.78	320,063.28	670,000.00	678,224.54			398,588.40
	BOND/NOTE SINKING FUND LONG TERM CARE	2,466,688.42 92.011.85		770,130.62	16,320.00		914,472.14	36,269.71	367,317.73	290,086.96	72,091.26	92.011.85				
	INFRASTRUCTURE DEVELOPMENT	3.260.797.27					1.850.752.70	1.410.044.57				92,011.03				
	SIGN GRANT & HUD SHIP	387,531.82	309,946.28	77,585.54			1,000,702.70	1,410,044.07								
	HWY 441/27 CRA - Restricted Surplus + INTR EARNED	600,000.00		600,000.00												
	IMPACT FEES	1,324,629.77							354,708.19	969,921.58						
	OTHER RESTRICTED CASH DEVELOPER CONTRIBUTIONS	149,000.00 4.386.951.04					4.270.585.30	149,000.00 116.365.74								
	DEVELOPER CONTRIBUTIONS DEVELOPER INCENTIVES	204.154.40					4,270,585.30	204.154.40								
	MAGNOLIA PROP DEBT SERV	976.320.00						976.320.00								
	COLLEGE/RADIO ROAD	,						,.								
	RATE STABILIZATION	17,228,520.90					17,228,520.90									
SUBTOTAL OF RESTRICTED CAS	Н	49,163,590.39	649,445.08	1,447,740.40	16,320.00		32,653,977.65	3,165,004.16	3,196,245.57	5,796,019.32	395,088.42	766,936.85	678,224.54			398,588.40
TOTAL POOLED CASH		\$120,607,105.26	\$ 17,711,539.99	\$ 4,727,807.95 \$	606,489.09 \$	12,929.83	47,063,432.63 \$	9,186,048.89	\$ 9,502,619.29	\$ 13,564,241.46	\$ 1,224,634.93	\$ 2,811,282.24 \$	3,247,787.70 \$	1,228,210.00	\$ 528,384.08	\$ 9,191,697.18
NON-POOLED RESTRICTED CASI	4															
NON I GOLLD REGIMOTED GRO	BOND PROCEEDS	5,143,288.85		4,206,552.50				427,881.23	508,855.12							
	CASH WITH FISCAL AGENT	966,240.02			502,693.94			77,747.67	161,722.06	224,076.35						
	DEPOSITORY TRUST ACCOUNT	215,148.72						215,148.72								
0.0000000000000000000000000000000000000	DEP-WELLS FARGO	338,536.51		338,536.51	502.693.94					224.076.35						
SUBTOTAL NON-POOLED CASH		6,663,214.10		4,545,089.01	502,693.94			720,777.62	670,577.18	224,076.35						
TOTAL POOLED CASH AND INVE	T	\$127,270,319.36	\$17,711,539.99	\$ 9,272,896.96	\$1,109,183.03	\$12,929.83	\$47,063,432.63	\$9,906,826.51	\$10,173,196.47	\$13,788,317.81	\$1,224,634.93	\$2,811,282.24	\$3,247,787.70	\$1,228,210.00	\$528,384.08	\$9,191,697.18

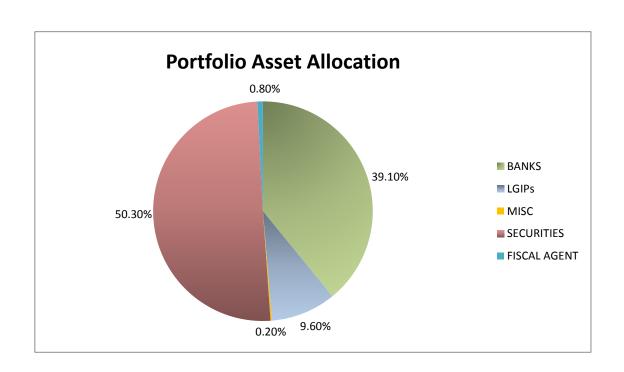
		-							- INDIVIDU	AL S	PECIAL REVEN	IUE F	UNDS -								
POOLED CASH & INVESTMENTS			SPECIAL REVENUE JNDS TOTAL	HOUSING SSISTANCE FUND	LE	REATER EESBURG RA FUND	н	CARVER HEIGHTS RA FUND	HIGHWAY 441/27 CRA FUND	F	POLICE FORFEITURE FUND		POLICE EDUCATION FUND	CRETIONARY SALES TAX FUND	GA: TAX FUN	(POLI IMPA FUN	СТ	FIRE IMPAC FUND	Т	RECREATION IMPACT FUND
OPERATING CASH		\$	3,280,067.55	\$ 372,049.70	\$	526,969.07	\$	(26,978.43)	\$ 1,143,461.90	\$	44,558.64	\$	2,969.93	\$ 126,001.37 \$	649	,222.44	\$ 200,	65.43 \$	(12,6	62.07) \$	254,209.57
RESTRICTED CASH SUBTOTAL OF RESTRICTED CASI	HUD SHIP PROGRAM BONDINOTE SINKING FUND SIGN GRANT RENEWAL & REPLACEMENT HWY 441/27 CRA - Restricted Surplus + INTR EARNED H	\$	9,957.49 770,130.62 67,628.05 24.24 600,000.00 1,437,758.67	\$ 9,957.49 24.24 9,981.73	S	45,465.59 32,000.00 77,465.59		200,069.64	524,595.39 35,628.05 600,000.00 \$ 1,160,223.44	\$		\$	-	\$ - \$			s	- \$		- \$	
TOTAL POOLED CASH		\$	4,727,807.95	\$ 382,031.43	\$	604,434.66	\$	173,091.21	\$ 2,303,685.34	\$	44,558.64	\$	2,969.93	\$ 126,001.37 \$	649	,222.44	\$ 200,	65.43 \$	(12,6	62.07) \$	254,209.57
NON-POOLED RESTRICTED CASH	BOND PROCEEDS		4.206.552.50				4	1,206,552.50													
SUBTOTAL NON-POOLED CASH	DEP-WELLS FARGO	\$	338,536.51 4,545,089.01					338,536.51 1,545,089.01													
TOTAL POOLED CASH AND INVES	ST .	\$	9,272,896.96	\$ 382,031.43	\$	604,434.66	\$ 4	1,718,180.22	\$ 2,303,685.34	\$	44,558.64	\$	2,969.93	\$ 126,001.37 \$	649	,222.44	\$ 200,	65.43 \$	(12,6	62.07) \$	254,209.57

	_	INTERNAL SERVICE FUNDS									
POOLED CASH & INVESTMENTS		INTERNAL SERVICE UNDS TOTAL		HEALTH INSURANCE FUND		WORKERS' OMPENSATION FUND	M	RISK ANAGEMENT FUND	M	FLEET AINTENANCE FUND	
OPERATING CASH	\$	8,793,108.78	\$	3,025,083.29	\$	1,921,823.76	\$	164,751.82	\$	3,681,449.91	
RESTRICTED CASH		398,588.40								398,588.40	
SUBTOTAL OF RESTRICTED CASH	\$	398,588.40	\$	-	\$	-	\$		\$	398,588.40	
TOTAL POOLED CASH	\$	9,191,697.18	\$	3,025,083.29	\$	1,921,823.76	\$	164,751.82	\$	4,080,038.31	
TOTAL POOLED CASH AND INVESTMENTS	\$	9,191,697.18	\$	3,025,083.29	\$	1,921,823.76	\$	164,751.82	\$	4,080,038.31	

CITY OF LEESBURG INVESTMENT REPORT

4/30/2016

DESCRIPTION		BALANCE 4/30/2016
BANK OPERATING AND SAVINGS ACCOUNTS SunTrust Bank - Disbursement TD Bank - Savings TD Bank - CDs BB & T Bank - CDs	\$14,640,292 29,131,538 6,000,000 0	¢40.774.920
LOCAL GOVERNMENT INVESTMENT POOLS FLSAFE ST of FL SBA	10,708,152 1,523,947	\$49,771,830 12,232,099
U S TREASURY MONEY MARKET FUND (FGU Deposit)		215,149
WELLS FARGO BANK (Carver Heights CRA)		100,002
US BANK (Fiscal Agent)		966,240
CHANDLER ASSET MANAGEMENT (SECURITIES) PUBLIC TRUST ADVISORS (SECURITIES)	53,210,000 10,775,000	63,985,000
TOTAL INVESTMENTS (before market adjustment) MARKET ADJUSTMENT	-	127,270,319 226,453



City Manager Contingency Budget FY 2016	001-1221-512-9990	\$100,000
Christmas Lights for Downtown Oak trees	001-5193-519-4625	(\$7,500)
Tree Trimming (Streets)	001-5112-541-4625	(\$1,200)
Community Building Study	001-5193-519-3110	(\$12,600)
Lakefront TV upgrade software	001-1220-512-6410	(\$18,795)
MLK Christmas Tree Rehab	001-5193-519-4625	(\$10,000)

City Manager Contingency Remaining Budget

\$49,905